STATED ASSEMBLY DOCKET

I. Grounded - SPIRITUAL DEPTH				
Time	**Item**	**Leads**	**Min**	**Page**
10:00	Welcome and Opening Prayer Seating of corresponding members	Moderator Nic Merchant	5	
10:05	Vibrant Worship: The Vow We Share (Ephesians 4:1–6)	EP&SC Daris Bultena	10	
10:15	Vibrant Presbytery: Quorum, Adoption of Docket, Consent Motions	EP&SC Daris Bultena	5	3-4
II. Together - RELATIONSHIPS				
Time	**Item**	**Leads**	**Min**	**Page**
10:20	Covenant for Our Conversation	Moderator Nic Merchant	5	
10:25	The Presbytery Manual: Open and in Your Hands (thumb drives, table exploration)	EP&SC Daris Bultena	15	
10:40	A Word on the Anonymous Letters Response of the EP&SC	Moderator; EP&SC	6	
10:46	Table Conversation by Mutual Invitation Recorders send notes to Sandra	All tables	14	
III. Sent - MISSIONAL				
Time	**Item**	**Leads**	**Min**	**Page**
11:00	Vibrant Leaders: Committee on Nominations and Representation - Introduction of the Moderator and Vice Moderator Elect	Committee on Nominations & Representation	5	
11:02	Human Resources Committee	Kim Robles, Chair		
11:05	GA227 amendments: Votes on 26-A through 26-Y (Voting Sheet)	EP&SC; Moderator	45	5-20
11:50	New Business Overture of the Session of First Boynton Beach PC	Moderator Nic Merchant	5	30-31
IV. Sending - SPIRITUAL DEPTH				
Time	**Item**	**Leads**	**Min**	**Page**
11:55	Closing Prayer and Blessing; Adjournment at 12:00	Moderator Nic Merchant	5	

THE BUSINESS OF THE PRESBYTERY

GROUND RULES FOR PRESBYTERY MEETINGS:

- The Consent Motion contains all administrative motions thought to be non-controversial. Any voting person may ask to have any item pulled for separate discussion and vote during New Business.
- The Report and Information sections are for information only and will not be presented on the floor.
- All new business must be in writing and presented to the Stated Clerk 24 hours prior to the convening of the Presbytery Assembly by emailing dbultena@vibrantpresbytery.org.
- Any person addressing the Presbytery must first be recognized by the moderator.
- A person wishing to speak to a motion cannot speak a second time until others who wish to speak have spoken the first time.
- Speakers during floor debate will be limited to three minutes.

The Presbytery of Tropical Florida
engages, equips, and encourages
Vibrant Christ-centered communities
to build relationships, have spiritual depth, and be missional.
Through leadership development, disciple making,
vital worship, reconciliation, and clarity of identity,
we are Vibrant Together.

CONSENT MOTIONS

Recommendations of the Committee on Nominations and Committee on Representation:

1. **THAT the following nominations be approved as presented.**

LEADERSHIP COUNCIL

• **Brice Rogers** (TE-Sunset PC)	2027 Vice Moderator	Region 2
• **Maria Sit** (RE-First Spanish PC)	Member at Large, 2027, Term 1	Region 3
• **Leon Lovell-Martin** (TE-Myrtle Grove PC)	Member at Large, 2029, Term 1	Region 3
• **Deborah Sadriwalla** (RE-Community LBTS)	Member at Large, 2029, Term 1	Region 2

COMMITTEE ON MINISTRY

• **Caroline Harthun-Woodridge** (TE-Living Faith)	Member, 2029, Term 1	Region 1
• **Mary-Alice Denny** (RE-First, FTL)	Member, 2029, Term 2	Region 2
• **Trica Young** (TE-First, FTL)	Member, 2029 Term 2	Region 2
• **Linda McLeod** (RE-Trinity)	Member, 2029, Term 2	Region 3
• **Chris Benek** (TE-First Miami PC)	Member, 2029, Term 2	Region 3

COMMITTEE ON NOMINATIONS / REPRESENTATION

• **Samuel Ortiz** (RE-El Cordero PC)	Member, 2029, Term 1	Region 3
• **Pam Cotant** (RE-First, Boynton Beach)	Member, 2029, Term 2	Region 1
• **Jill Ellis** (RE-Community LBTS)	Chair	Region 2

COMMITTEE ON PREPARATION FOR MINISTRY

• **Kennedy McGowan** (TE-First, Hollywood)	Member, 2029, Term 1	Region 2
• **Jeff Colarossi** (TE-Gardens PC)	Member, 2029, Term 2	Region 1

CORAL GABLES FUND

• **Willy Figueredo** (TE-First, Tequesta)	Member & Chair, 2029, Term 2	Region 1

FINANCIAL MANAGEMENT COMMITTEE

• **Willy Figueredo** (TE-First, Tequesta)	Member & Chair, 2029, Term 2	Region 1
• **Ken Sloan** (RE-First, Tequesta)	Member, 2029, Term 2	Region 1
• **Mark Wright** (TE- Central PC)	Member, 2029, Term 2	Region 3

HUMAN RESOURCES COMMITTEE

• **Roger Verse** (TE-Retired)	Member, 2027, Term 1	Region 1
• **Barbara Hassall** (RE-Sanctuary)	Member, 2029, Term 2	Region 2
• **Linda McLeod** (RE-Trinity PC)	Member, 2029, Term 2	Region 3

PERMANENT JUDICIAL COMMISSION

• **Leon Lovell-Marting** (TE-Myrtle Grove PC)	Member, 2030	Region 3
• **Deborah Sadriwalla** (RE-Community LBTS)	Member, 2032	Region 2

SYNOD PJC

- **Sandra Figueredo** (RE-First, Tequesta) Member, 2029, Term 1 Region 1

SYNOD COMMISSIONER

- **David Massey** (TE-Retired) Member, 2027, Term 1 Region 2

---------- *End of Consent Motions* ----------

MOTIONS

Recommendations of the Stated Clerk:

2. **THAT the docket be approved as presented.**
3. **THAT the Consent Motion be adopted.**

Recommendations of the General Assembly 227
(Henceforth motion numbers accord with those of the General Assembly.)

F-1.0305 (RUS-01-1) | OPENESS TO THE GUIDANCE OF THE HOLY SPIRIT (pp.4-9)

MOTION 26-A: Shall F-1.0305 be added to the Foundations of Presbyterian Polity as follows?

F-1.0305 Faithful Witness in Public Life

The church affirms its calling to bear faithful witness in public life, speaking and acting from the example and teachings of Jesus Christ for justice, peace, mercy, and the dignity of all people. The church rejects any ideology that seeks to establish Christianity as a privileged or dominant force through the power of the state, or that conflates religious identity with national, racial, or ethnic supremacy. Such ideologies, in all their forms, are incompatible with the example and teachings of Jesus Christ, constitute a theological error, undermine the church's faithful witness, and are contrary to the church.

G-2.0102 (ORD-07 D) | ORDERED MINISTRIES OF THE CHURCH (pp. 10-12)

MOTION 26-B: Shall G-2.0102 Ordered Ministries be amended as follows?

Section G-2.0102, Ordered Ministries

The Church's ordered ministries described in the New Testament and maintained by this church are deacons and presbyters (ministers of the Word and Sacrament and ruling elders). Ordered ministries are gifts to the church to order its life so that the ministry of the whole people of God may flourish. ***Each order of ministry is equally important and "one ministry is not to be ordered above another" in the way that God calls, prepares, and equips (Second Helvetic Confession 5.160, 5.161, 5.162).*** The existence of these ordered ministries in no way diminishes the importance of the commitment of all members to the total ministry of the church.

The government of this church is representative, and the right of God's people to elect presbyters and deacons is inalienable. Therefore, no person can be placed in any ordered ministry in a congregation or council of the church except by election of that body.

Ordination to the ministry of deacon, ruling elder, or minister of Word and Sacrament (also called teaching elder) is unique to that order of ministry.

G-2.0104c GIFTS AND QUALIFICATIONS (RAC-04 4b) | ORDERED MINISTRIES OF THE CHURCH (pp. 13-17)

MOTION 26-C: Shall G-2.0104c be added as follows?

G-2.0104 Gifts and Qualifications

c. Anti-Racism Formation

In fulfilling its responsibility for preparation for ministry, a presbytery shall require that inquirers and candidates for ordered ministry receive education and formation in anti-racism as part of their preparation for service in the Church. Such formation shall be provided at intervals and in forms determined by the presbytery, consistent with standards established by the General Assembly.

G-2.06 PREPARATION FOR MINISTRY (ORD-02) | GENERAL PRINCIPLES OF COUNCILS (pp. 18-19)

MOTION 26-D: Shall the title of G-2.06 be amended as follows? (Deleted text is in ~~strikethrough;~~ added text is in ***bold italics***.)

G-2.06 PREPARATION FOR ***THE*** MINISTRY ***OF THE WORD AND SACRAMENT***

G-2.0601 NATURE AND PURPOSE OF ORDINATION (ORD-07 A) | PREPARATION FOR MINISTRY (pp. 20-25)

MOTION 26-E: Shall Section G-2.0601 Nature and Purpose of Ordination, be amended as follows:

G-2.0601 Nature and Purpose of Preparation

It is important that those who are to be ordained as ministers of the Word and Sacrament receive full preparation for their task under the direction of the presbytery. For this purpose, a presbytery shall enter into covenant relationship with those preparing to become ministers of the Word and Sacrament and with their sessions and congregations. This relationship shall be divided into the two phases of inquiry and candidacy. ***Presbyteries shall ensure training for the members of the presbytery body responsible for preparation for ministry, including those serving as liaisons for inquirers and candidates, and shall ensure that this training be completed a minimum of every three years and recorded in presbytery minutes. The training shall include anti-racism, intercultural competency, implicit-bias awareness, and the equitable support of LGBTQIA+ inquirers and candidates, so that the preparation process is free from discrimination.***

G-2.0603 PURPOSE OF INQUIRY (ORD-07 B) | PREPARATION FOR MINISTRY (pp. 26-30)

MOTION 26-F: Shall G-2.0603 in the Form of Government be amended as follows?

G-2.0603 Purpose of Inquiry

The purpose of the inquiry phase is to provide an opportunity for the church and those who believe themselves called to ordered ministry as ministers of the Word and Sacrament to explore that call together so that the presbytery can make an informed decision about the inquirer's suitability for ordered ministry. ~~They shall provide a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months.~~ ***Such preparation shall include a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training, and anti-racism training with recertification at least every thirty-six months.*** The presbytery shall determine which trainings are approved to meet the criteria of these two requirements. ***The presbytery shall require background checks for inquirers at the onset of the inquiry process. Additionally, the presbytery shall require an evaluation of inquirers, including psychosocial and vocational inventories, during their inquiry phase.***

G-2.0603 PURPOSE OF INQUIRY (CON 09) | PREPARATION FOR MINISTRY (pp. 31-32)

MOTION 26-G: Shall G-2.0603 in the Form of Government be amended as follows?

G-2.0603 Purpose of Inquiry

The purpose of the inquiry phase is to provide an opportunity for the church and those who believe themselves called to ordered ministry as ministers of the Word and Sacrament to explore that call together so that the presbytery can make an informed decision about the inquirer's suitability for ordered ministry. ~~They shall provide a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements.~~

2.0606 PREPARATION FOR MINISTRY (CON-09) (pp. 33-34)

MOTION 26-H: Shall a new G-2.0606 in the Form of Government be added as follows?

G-2.0606 Education and Training for the Ministry of the Word and Sacrament

Those preparing to become ministers of the Word and Sacrament shall complete boundary training which includes the topic of sexual misconduct; shall complete training in the prevention of abuse of children and youth; and shall provide the presbytery with certificates of completion of these trainings, with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements.

G-2.06 PREPARATION FOR MINISTRY (ORD-02) (pp. 35-36)

MOTION 26-I: Shall a new G-2.0606 in the Form of Government be added as follows?

G-2.0606 Education and Training for the Ministry of the Word and Sacrament

Those preparing to become ministers of the Word and Sacrament shall complete a graduate course of study at a theological institution accredited by the Association of Theological Schools acceptable to the presbytery, culminating in a master's degree. The course of study shall include Hebrew and Greek languages and exegesis of the Old and New Testaments using Hebrew and Greek.

G-2.0606 SERVICE IN COVENANT RELATIONSHIP (ORD-02) | G-2.06 PREPARATION FOR MINISTRY (pp. 37-38)

MOTION 26-J: Shall the title of G-2.0606 in the Form of Government be amended as follows?

G-2.0606 ***Supervised*** Service ***While Under Care of the Presbytery*** ~~in Covenant Relationship~~

G-2.0607 FINAL ASSESSMENT AND NEGOTIATION FOR SERVICE (ORD-07 C) | PREPARATION FOR MINISTRY G-2.0607 (pp. 39-51)

MOTION 26-K: Shall G-2.0607 Final Assessment and Negotiation for Service be amended as follows:

A candidate may not enter into negotiation for his or her service as a minister of the Word and Sacrament without approval of the presbytery of care. The presbytery shall record when it has certified a candidate ready for examination by a presbytery for ordination, pending a call. Evidence of readiness to begin ordered ministry as a minister of the Word and Sacrament shall include:

a. a candidate's wisdom and maturity of faith, leadership skills, compassionate spirit, honest repute, and sound judgment;

b. a transcript showing graduation, with satisfactory grades, at a ~~regionally accredited~~ college or university ***or an international equivalent as determined by the presbytery;***

c. a transcript from a theological institution accredited by the Association of Theological Schools acceptable to the presbytery, showing a course of study including Hebrew and Greek, exegesis of the Old and New Testaments using Hebrew and Greek, satisfactory grades in all areas of study, and graduation or proximity to graduation; and

d. examination materials, together with evaluations that declare those materials satisfactory in the areas covered by any standard ordination examination approved by the General Assembly. ~~Such examinations shall be prepared and administered by a body created by the presbyteries~~. ***These materials may be either Standard Ordination Exams or Senior Ordination Portfolios. The body responsible for preparation for ministry in the candidate's and the candidate may together determine which examination materials to use, including a possible combination of the Standard Exams and the Senior Ordination Portfolio.***

(1) Standard Ordination Exams shall be prepared, administered, and evaluated by a body created by the presbyteries.

(2) In the case of use of the Senior Ordination Portfolios, the (Senior Ordination Portfolios) may be prepared by the candidate for ministry according to standards established by a body created by the presbyteries. The body responsible for 40 preparing candidates for ministry in the candidate's presbytery may evaluate the portfolio and subsequently submit both the portfolio and its evaluation to a body established by the presbyteries for final evaluation. Senior Ordination Portfolios, or any senior examination as approved by the presbytery, shall be evaluated using culturally competent, bias-aware standards established by a body created by the presbyteries. Presbyteries shall ensure that evaluation practices are consistent, transparent, and informed by anti-racism, intercultural competency, and equitable assessment principles.

G-2.0607 FINAL ASSESSMENT AND NEGOTIATION FOR SERVICE (ORD -02) | PREPARATION FOR MINISTRY (pp. 52-53)

MOTION 26-L: Shall G-2.0607 Final Assessment and Negotiation for Service be amended as follows:

A candidate may not enter into negotiation for his or her service as a minister of the Word and Sacrament without approval of the presbytery of care. The presbytery shall record when it has certified a candidate ready for examination by a presbytery for ordination, pending a call. Evidence of readiness to begin ordered ministry as a minister of the Word and Sacrament shall include:

a. a candidate's wisdom and maturity of faith, leadership skills, compassionate spirit, honest repute, and sound judgment;

b. a transcript showing graduation, with satisfactory grades, at a regionally accredited college or university;

c. a transcript from a theological institution ~~accredited by the Association of Theological Schools acceptable to the presbytery,~~ showing ~~a course of study including Hebrew and Greek, exegesis of the Old and New Testaments using Hebrew and Greek,~~ satisfactory grades in all areas of study ***in accordance with the educational requirements in G-2.0606,*** and graduation or proximity to graduation; and

d. examination materials, together with evaluations that declare those materials satisfactory in the areas covered by any standard ordination examination approved by the General Assembly. Such examinations shall be prepared and administered by a body created by the presbyteries.

G-2.07 ORDINATION (ORD-02) (pp. 54-56)

MOTION 26-M: Shall G-2.07 ORDINATION title be amended as follows:

G-2.07 ORDINATION ***TO THE MINISTRY OF THE WORD AND SACRAMENT***

G-2.1002 TRAINING, EXAMINATION AND COMMISSIONING (ORD-07 F) | COMMISSIONING RULING ELDERS TO PARTICULAR PASTORAL SERVICES (pp. 57-60)

MOTION 26-N: Shall G-2.1002 Training, Examination and Commissioning be amended as follows:

G-2.1002 Training, Examination and Commissioning

A ruling elder who seeks to serve under the terms of G-2.1001 shall receive such preparation and instruction as determined by the presbytery to be appropriate to the particular commission. ***This shall include completion of a denominational baseline for education and preparation of ruling elders for limited pastoral service, study not necessarily at a master's level, and demonstration of competent understanding and application of Presbyterian polity, Reformed worship and sacraments, Reformed theology, biblical interpretation of the Old and New Testaments, preaching, Christian Education, and pastoral care.*** Such preparation shall include a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements. The ruling elder shall be examined by the presbytery as to personal faith, motives for seeking the commission, and the areas of instruction determined by presbytery. A ruling elder who has been commissioned and later ceases to serve in the specified ministry may continue to be listed as available to serve, but is not authorized to perform the functions specified in G-2.1001 until commissioned again to a congregation or ministry by the presbytery.

G-2.1002 TRAINING, EXAMINATION AND COMMISSIONING (RAC-04 4c) | COMMISSIONING RULING ELDERS TO PARTICULAR PASTORAL SERVICES (pp. 61-64)

MOTION 26-O: Shall G-2.1002 Training, Examination and Commissioning be amended as follows:

G-2.1002 Training, Examination and Commissioning

A ruling elder who seeks to serve under the terms of G-2.1001 shall receive such preparation and instruction as determined by the presbytery to be appropriate to the particular commission. Such preparation shall include a certificate of completion of boundary training, which includes the topic of sexual misconduct, ~~and~~ child sexual abuse prevention training, ***and anti-racism training*** with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements. The ruling elder shall be examined by the presbytery as to personal faith, motives for seeking the commission, and the areas of instruction determined by presbytery. A ruling elder who has been commissioned and later ceases to serve in the specified ministry may continue to be listed as available to serve, but is not authorized to perform the functions specified in G-2.1001 until commissioned again to a congregation or ministry by the presbytery.

G-2.1002 TRAINING, EXAMINATION AND COMMISSIONING (CON-09) | COMMISSIONING RULING ELDERS TO PARTICULAR PASTORAL SERVICES (pp. 65-67)

MOTION 26-P: Shall G-2.1002 Training, Examination and Commissioning be amended as follows:

G-2.1002 Training, Examination and Commissioning

A ruling elder who seeks to serve under the terms of G-2.1001 shall receive such preparation and instruction as determined by the presbytery to be appropriate to the particular commission. ~~Such preparation shall include a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months.~~ ***Those preparing to be commissioned shall complete boundary training which includes the topic of sexual misconduct; shall complete training in the prevention of abuse of children, youth; and shall provide the presbytery with certificates of completion of these trainings, with recertification at least every thirty-six months.*** The presbytery shall determine which trainings are approved to meet the criteria of these two requirements. The ruling elder shall be examined by the presbytery as to personal faith, motives for seeking the commission, and the areas of instruction determined by presbytery. A ruling elder who has been commissioned and later ceases to serve in the specified ministry may continue to be listed as available to serve, but is not authorized to perform the functions specified in G-2.1001 until commissioned again to a congregation or ministry by the presbytery.

G-2.1002 TRAINING, EXAMINATION AND COMMISSIONING (ORD-07 H) | COMMISSIONING RULING ELDERS TO PARTICULAR PASTORAL SERVICES (pp. 68-70)

MOTION 26-Q: Shall G-2.1002 Training, Examination and Commissioning be amended as follows:

G-2.1002 Training, Examination and Commissioning

A ruling elder who seeks to serve under the terms of G-2.1001 shall receive such preparation and instruction as determined by the presbytery to be appropriate to the particular commission. Such preparation shall include a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements. ***A presbytery may determine that a Certified Christian Educator, who is a Ruling Elder has met the education and training requirements for commissioning, provided they are also examined and commissioned in accordance with G-2.1002 and G-2.1004.*** The ruling elder shall be examined by the presbytery as to personal faith, motives for seeking the commission, and the areas of instruction determined by presbytery. A ruling elder who has been commissioned and later ceases to serve in the specified ministry may continue to be listed as available to serve, but is not authorized to perform the functions specified in G-2.1001 until commissioned again to a congregation or ministry by the presbytery.

G-2.1101 FORMS OF CERTIFIED CHURCH SERVICE (RAC – 04 4d) | CERTIFIED CHURCH SERVICE (pp. 71-73)

MOTION 26-R: Shall G-2.1101 Forms of Certified Church Service be amended as follows:

G-2.1101 Forms of Certified Church Service

Persons may be certified and called to service within congregations, councils, and church related entities, serving in staff positions. These individuals endeavor to reflect their faith through their work and to strengthen the church through their dedication. They should be encouraged by their session and presbytery to meet, or be prepared to meet, the certification requirements of a national certifying body approved by the General Assembly. Names of those who have earned certification through a national certifying body shall be transmitted to the appropriate body of the General Assembly, which will forward them to the stated clerk of the presbyteries in which those persons labor.

Persons certified and called to service within congregations, councils, and church related entities, serving in staff positions, shall participate in ongoing formation and continuing education as required by the certifying body and the presbytery (G-3.0106.)

G-2.1103 CHRISTIAN EDUCATORS (CON 09) | CERTIFIED CHURCH SERVICE (pp. 74-76)

MOTION 26-S: Shall G-2.1103 Christian Educators be amended as follows:

G-2.1103 Christian Educators

a. Skills and Training

Certified Christian educators are persons certified and called to service in the ministry of education in congregations or councils. They shall have skills and training in biblical interpretation, Reformed theology, worship and sacraments, human development, faith development, religious educational theory and practice, and the polity, programs, and mission of the Presbyterian Church (U.S.A.). ~~Certified Christian educators shall provide a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet these two requirements.~~

b. Presbytery Responsibility

The presbytery shall establish minimum requirements for compensation and benefits for Certified Christian Educators and Certified Associate Christian Educators and shall provide access to the area of presbytery that oversees ministry (G-3.0307). During their term of service in an educational ministry under the jurisdiction of the presbytery, Certified Christian Educators are entitled to the privilege of the floor with voice only at all presbytery meetings, and in the case of Certified Christian Educators who are ruling elders, the privilege of voice and vote at all its meetings. ~~Certified Christian educators and Certified Associate Christian educators shall provide to the presbytery in which they serve a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months.~~ ***Certified Christian Educators and Certified Associate Christian Educators shall complete boundary training which includes the topic of sexual misconduct; shall complete training in the prevention of abuse of children and youth; and shall provide the presbytery in which they serve with certificates of completion of these trainings, with recertification at least 75 every thirty-six months.*** The presbytery shall determine which trainings are approved to meet these two requirements. The presbytery shall report a certificate of completion to the national certifying body for these two trainings.

G-3.0106 ADMINISTRATION OF MISSION (RAC-04 4a) | GENERAL PRINCIPLES OF COUNCILS (pp. 77-81)

MOTION 26-T: Shall G-3.0106 Administration of Mission be amended as follows:

G-3.0106 Administration of Mission

Mission determines the forms and structures needed for the church to do its work. Administration is the process by which a council implements its decisions. Administration enables the church to give effective witness in the world to God's new creation in Jesus Christ and strengthens the church's witness to the mission of the triune God.

Councils higher than the session may provide examples of policies and procedures that may be gathered into advisory handbooks. These examples illumine practices required by the Constitution but left to councils for specific implementation. Such handbooks may also offer information that enhances or secures the ministry of the particular council.

Each council shall develop a manual of administrative operations that will specify the form and guide the work of mission in that council.

All councils shall adopt and implement the following policies: a sexual misconduct policy, a harassment policy, a child, youth and adults with vulnerabilities protection policy, and an antiracism policy. Each council's policy shall include requirements for boundary training which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months.

Synod and Presbytery anti-racism policies shall include a required training component at least every thirty-six months for teaching elders, commissioned ruling elders, persons certified and called to service within congregations, councils, and church related entities, serving in staff positions, and inquirers and candidates under their jurisdiction. Such training shall be designed to support faithful leadership, accountability, and the Church's commitment to public theology and ethical leadership. The training shall include measurable outcomes.

A council may delegate aspects of its tasks to such entities as it deems appropriate, provided that those entities remain accountable to the council.

The administration of mission demonstrates the unity and interdependence of the church, in that councils share with one another responsibilities, rights, and powers (F-3.0203). Through their members and elected commissioners, lower councils participate in planning and administration of the work of higher councils, and in consultation between bodies concerning mission, budget, staffing and fair employment practices, and matters of equitable compensation.

The funding of mission similarly demonstrates the unity and interdependence of the church. The failure of any part of the church to participate in the stewardship of the mission of the whole church diminishes that unity and interdependence. All mission funding should enable the church to give effective witness in the world to God's new creation in Jesus Christ, and should strengthen the church's witness to the mission of God.

Each council above the session shall prepare a budget for its operating expenses, including administrative personnel, and may fund it with a per capita apportionment among the particular congregations within its bounds. Presbyteries are responsible for raising their own funds and for raising and timely transmission of per capita funds to their respective synods and the General Assembly. Presbyteries may direct per capita apportionments to sessions within their bounds, but in no case shall the authority of the session to direct its benevolences be compromised.

G-3.0106 ADMINISTRATION OF MISSION (CON-09) | GENERAL PRINCIPLES OF COUNCILS (pp. 82-84)

MOTION 26-U: Shall G-3.0106 Administration of Mission be amended as follows:

G-3.0106 Administration of Mission

Mission determines the forms and structures needed for the church to do its work. Administration is the process by which a council implements its decisions. Administration enables the church to give effective witness in the world to God's new creation in Jesus Christ and strengthens the church's witness to the mission of the triune God.

Councils higher than the session may provide examples of policies and procedures that may be gathered into advisory handbooks. These examples illumine practices required by the Constitution but left to councils for specific implementation. Such handbooks may also offer information that enhances or secures the ministry of the particular council.

Each council shall develop a manual of administrative operations that will specify the form and guide the work of mission in that council.

All councils shall adopt and implement the following policies: a sexual misconduct policy ***which shall include requirements for boundary training at least every thirty-six months,*** ~~a harassment policy,~~ ***a policy on the abuse of children*** ~~a child~~, youth and adults with vulnerabilities ~~protection policy~~, ***which shall include requirements for abuse prevention training at least every thirty-six months; a harassment policy;*** and an antiracism policy. ***The policies listed here are minimum requirements and do not constitute an exhaustive list of policies that should be included in a council's manual of operations or bylaws.*** Each council's policy shall include requirements for boundary training which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months.

A council may delegate aspects of its tasks to such entities as it deems appropriate, provided that those entities remain accountable to the council.

The administration of mission demonstrates the unity and interdependence of the church, in that councils share with one another responsibilities, rights, and powers (F-3.0203). Through their 83 members and elected commissioners, lower councils participate in planning and administration of the work of higher councils, and in consultation between bodies concerning mission, budget, staffing and fair employment practices, and matters of equitable compensation.

The funding of mission similarly demonstrates the unity and interdependence of the church. The failure of any part of the church to participate in the stewardship of the mission of the whole church diminishes that unity and interdependence. All mission funding should enable the church to give effective witness in the world to God's new creation in Jesus Christ, and should strengthen the church's witness to the mission of God.

Each council above the session shall prepare a budget for its operating expenses, including administrative personnel, and may fund it with a per capita apportionment among the particular congregations within its bounds. Presbyteries are responsible for raising their own funds and for raising and timely transmission of per capita funds to their respective synods and the General Assembly. Presbyteries may direct per capita apportionments to sessions within their bounds, but in no case shall the authority of the session to direct its benevolences be compromised.

G-3.0206 TRAINING (CON-09) | THE SESSION (pp. 85-87)

MOTION 26-V: Shall G-3.0206 Training be added as follows:

G-3.0206 Training

All members of session shall complete boundary training which includes the topic of sexual misconduct; shall complete training in the prevention of abuse of children and youth; and shall provide the clerk of session with certificates of completion of these trainings, with recertification every thirty-six months. The session shall determine which trainings are approved to meet the criteria of these two requirements.

G-3.0301 COMPOSITION AND RESPONSIBILITY (ORD-07 E) | THE PRESBYTERY (pp.88-92)

MOTION 26-W: Shall G-3.0301 Composition and Responsibility be amended as follows:

G-3.0301 Composition and Responsibility

The presbytery is the council serving as a corporate expression of the church within a certain district and is composed of all the congregations i and ministers of the Word and Sacrament within that district. The presbytery shall adopt and communicate to the sessions a plan for determining how many ruling elders each session should elect as commissioners to presbytery, with a goal of numerical parity of ministers of the Word and Sacrament and ruling elders. This plan shall require each session to elect at least one commissioner j and shall take into consideration the size of congregations as well as a method to fulfill the principles of participation and representation found in F-1.0403 and G3.0103. Ruling elders elected as officers of the presbytery shall be enrolled as members during the period of their service. A presbytery may enroll, or may provide by its own rule for the enrollment of, ruling elders during terms of elected service to the presbytery or its congregations~~.~~, ***and shall enroll ruling elders who are commissioned to limited pastoral service under G-2.1001 only for the duration of the active commission. The ruling elder so commissioned shall have voice and vote in the presbytery only during the term of the active commission under this section.***

The minimum composition of a presbytery is ten duly constituted sessions and ten ministers of the Word and Sacrament, unless an exception is approved by its synod and the General Assembly giving consideration to the responsibilities assigned to presbyteries in G-3-01 and G-3.03.

The presbytery is responsible for the government of the church throughout its district, and for assisting and supporting the witness of congregations to the sovereign activity of God in the world, so that all congregations become communities of faith, hope, love, and witness. As it leads and guides the witness of its congregations, the presbytery shall keep before it the marks of the Church (F1.0302), the notes by which Presbyterian and Reformed communities have identified themselves through history (F-1.0303) and the six Great Ends of the Church (F-1.0304)

In light of this charge, the presbytery has responsibility and power to:

a. *provide that the Word of God may be truly preached and heard.* This responsibility shall include organizing, receiving, merging, dismissing, and dissolving congregations in consultation with their members; overseeing congregations without pastors; establishing pastoral relationships and dissolving them; guiding the preparation of those preparing to become ministers of the Word and Sacrament; establishing and maintaining those ecumenical relationships that will enlarge the life and mission of the church in its district;

providing encouragement, guidance, and resources to congregations in the areas of mission, prophetic witness, leadership development, worship, evangelism, and responsible administration to the end that the church's witness to the love and grace of God may be heard in the world.

b. *provide that the Sacraments may be rightly administered and received.* This responsibility shall include authorizing the celebration of the Lord's Supper at its meetings at least annually and for fellowship groups, new church developments, and other non-congregational entities meeting within its bounds; authorizing and training specific ruling elders to administer or preside at the Lord's Supper when it deems it necessary to meet the needs for the administration of the Sacrament; and exercising pastoral care for the congregations and members of presbytery in order that the Sacraments may be received as a means of grace, and the presbytery may live in the unity represented in the Sacraments.

c. *nurture the covenant community of disciples of Christ.* This responsibility shall include ordaining, receiving, dismissing, installing, removing, and disciplining its members who are ministers of the Word and Sacrament l; commissioning ruling elders to limited pastoral service; promoting the peace and harmony of congregations and inquiring into the sources of congregational discord; supporting congregations in developing the graces of generosity, stewardship, and service; assisting congregations in developing mission and participating in the mission of the whole church; taking jurisdiction over the members of dissolved congregations and granting transfers of their membership to other congregations; warning and bearing witness against error in doctrine and immorality in practice within its bounds; and serving in judicial matters in accordance with Church Discipline.

G-3.0301 COMPOSITION AND RESPONSIBILITY (ORD-07 G) | THE PRESBYTERY (pp. 93-97)

MOTION 26-X: Shall G-3.0301 Composition and Responsibility be amended as follows:

G-3.0301 Composition and Responsibility

The presbytery is the council serving as a corporate expression of the church within a certain district and is composed of all the congregations and ministers of the Word and Sacrament within that district. The presbytery shall adopt and communicate to the sessions a plan for determining how many ruling elders each session should elect as commissioners to presbytery, with a goal of numerical parity of ministers of the Word and Sacrament and ruling elders. This plan shall require each session to elect at least one commissioner j and shall take into consideration the size of congregations as well as a method to fulfill the principles of participation and representation found in F-1.0403 and G3.0103. Ruling elders elected as officers of the presbytery shall be enrolled as members during the period of their service. A presbytery may enroll, or may provide by its own rule for the enrollment of, ruling elders during terms of elected service to the presbytery or its congregations.

The minimum composition of a presbytery is ten duly constituted sessions and ten ministers of the Word and Sacrament, unless an exception is approved by its synod and the General Assembly giving consideration to the responsibilities assigned to presbyteries in G-3-01 and G-3.03.

The presbytery is responsible for the government of the church throughout its district, and for assisting and supporting the witness of congregations to the sovereign activity of God in the world, so that all congregations become communities of faith, hope, love, and witness. As it leads and guides the witness of its congregations, the presbytery shall keep before it the marks of the Church (F1.0302), the notes by which Presbyterian and Reformed communities have identified themselves through history (F-1.0303) and the six Great Ends of the Church (F-1.0304)

In light of this charge, the presbytery has responsibility and power to:

a. *provide that the Word of God may be truly preached and heard.* This responsibility shall include organizing, receiving, merging, dismissing, and dissolving congregations in consultation with their members; overseeing congregations without pastors; establishing pastoral relationships and dissolving them; guiding the preparation of those preparing to become ministers of the Word and Sacrament; establishing and maintaining those ecumenical 94 relationships that will enlarge the life and mission of the church in its district; providing encouragement, guidance, and resources to congregations in the areas of mission, prophetic witness, leadership development, worship, evangelism, and responsible administration to the end that the church's witness to the love and grace of God may be heard in the world.

b. *provide that the Sacraments may be rightly administered and received.* This responsibility shall include authorizing the celebration of the Lord's Supper at its meetings at least annually and for fellowship groups, new church developments, and other non-congregational entities meeting within its bounds; authorizing and training specific ruling elders to administer or preside at the Lord's Supper when it deems it necessary to meet the needs for the administration of the Sacrament; and exercising pastoral care for the congregations and members of presbytery in order that the Sacraments may be received as a means of grace, and the presbytery may live in the unity represented in the Sacraments.

c. *nurture the covenant community of disciples of Christ.* This responsibility shall include ordaining, receiving, dismissing, installing, removing, and disciplining its members who are ministers of the Word and Sacrament l; commissioning ruling elders to limited pastoral service; promoting the peace and harmony of congregations and inquiring into the sources of congregational discord; supporting congregations in developing the graces of generosity, stewardship, and service; assisting congregations in developing mission and participating in the mission of the whole church; taking jurisdiction over the members of dissolved congregations and granting transfers of their membership to other congregations; warning and bearing witness against error in doctrine and immorality in practice within its bounds; and serving in judicial matters in accordance with Church Discipline.; ***and nurturing our inclusive diversity witness by providing for the membership and baptismal rolls of those desiring to be members of the PC(U.S.A.).***

G-3.0306 MEMBERSHIP OF THE PRESBYTERY (CON-09) | THE PRESBYTERY (pp. 98-100)

MOTION 26-Y: Shall G-3.0306 Membership of the Presbytery be amended as follows:

G-3.0306 Membership of the Presbytery

Each presbytery determines the ministers of the Word and Sacrament who are its members and validates the ministries in which they are to be engaged. It shall be guided in this determination by written criteria developed by the presbytery for validating ministries within its bounds (G2.0503a).

The presbytery shall examine each minister of the Word and Sacrament or candidate who seeks membership in it on his or her Christian faith and views in theology, the Sacraments, and the government of this church.

The presbytery may designate ministers of the Word and Sacrament to work as teachers, evangelists, administrators, chaplains, and in other forms of ministry recognized as appropriate by the presbytery. Those so designated may administer the Sacraments at times and places authorized by the presbytery.

Every minister of the Word and Sacrament shall ordinarily be a member of the presbytery where his or her work is situated or of the presbytery where she or he resides. The presbytery may grant a minister permission to engage in work validated ministry that is outside its geographic bounds or which is not under its jurisdiction, but no presbytery shall permit a minister to engage in work that is within the geographic bounds of another presbytery and which is properly within the responsibility of another presbytery without consent of that presbytery. Such permission shall be obtained from both presbyteries and shall be reviewed and renewed annually.

Minister members of the presbytery shall complete boundary training which includes the topic of sexual misconduct; shall complete training in the prevention of abuse of children and youth; and shall provide the presbytery with certificates of completion of these trainings, with recertification every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements, and may offer exemptions to these requirements at its discretion.

A minister of the Word and Sacrament who is serving in a church outside the United States may, with the approval of the presbytery, accept membership in that church for the period of such service without affecting his or her membership in a presbytery of this church.

---------- *End of Motions* ----------

REPORTS

Report of the General Presbyter and Stated Clerk:

- That during 2026, the Session Records Review of 2025 minutes and materials is being conducted by the following method: Send the Stated Clerk a digital copy of your minutes along with the completed Session Minute Review Checklist *[See Appendix, pp. 25-26]* and the Session Minutes Review Form *[See Appendix, pp. 27-29].* Once your minutes have been reviewed you will receive an acknowledgement sheet that can be inserted into your Session Minute book. The records review will be conducted by Presbytery representatives. Please remit your digitized records, and completed checklist and reviewer forms. Scanned PDF copies of all documents are preferred (not photographed pages).
- Those churches having completed their 2026 records review of 2025 minutes are: All Nations PC, Central PC, First Boynton Beach, Gardens PC, Miami Shores PC, New Covenant PC, Peace Covenant PC, Sanctuary Church, and Sunrise PC.

  SESSIONS ARE REMINDED THAT SUBMITTING RECORDS FOR REVIEW IS A CONSTITUTIONAL REQUIREMENT. ALL SESSIONS MUST COMPLETE THE 2025 RECORDS REVIEW.
- That the Remedial Action 2026-02 First Presbyterian Church of Boynton Beach vs. Presbytery of Tropical Florida has been dismissed and the stay of enforcement lifted by the Synod of the South Atlantic Permanent Judicial Commission.
- The Pastors Convocation was held at the Vibrancy Center October 4-6 with Dr. Helen Blier, Director of Life-Long Learning at Columbia Seminary the presenter. The topic was "Listening for the Sound of the Genuine." Participants enjoyed being in the Vibrancy Center for this event.
- The 2027 Presbytery Assembly dates are: February 27, May 22, Aug 21, Nov. 6.

Report of the Leadership Council acting as the Presbytery:

- APPROVED the Leadership Council minutes for July 22, September 23, and October 8, 2026, as presented.
- APPROVED the Presbytery Assembly minutes for August 22, 2026, as presented.
- APPROVED the next Presbytery Assembly date be moved to November 7, 2026.
- RECEIVED the resignation of the Rev. Dee Grachek as Chair of the Finance Management Committee, as member of the Coral Gables Fund Committee, as member of the Human Resources Committee, and as member of the Leadership Council, as information.
- APPROVED Nancy Fine, as immediate past chair, fill in as Interim Chair of the Finance Management Committee, effective immediately.
- APPROVED the GA227 Proposed Amendments be acted upon at the November Assembly.
- APPROVED to appoint Rev. Dr. David Massey (chair), Rev. Dwayne Black, Nancy Fine and a member of the Committee on Ministry, to respond to the First Presbyterian Church of Boynton Beach remedial compliant, dated September 13, 2026, if the way be clear, and that legal services be hired if necessary.

- APPROVED that the Leadership Council Moderator assign a task force to review the plans brought Daris Bultena and Chris Benek. Those individuals are Barbara Hassall and Danny Morales; David Massey who will serve.
- DISAPPROVED that Daris Bultena cease and desist letters be sent to First Presbyterian Church of West Palm Beach, so that he may be able to continue pursuing that sale of the property.
- APPROVED to have Kim Robles pursue and hire a private investigator to find out who the author(s) is, so that legal charges may be brought.

Report of the Committee on Ministry:

- APPROVED the August 6, 2026, COM Minutes as presented.
- RECEIVED the updated August 6 and October 1, 2026, Regional Charts as information.
- RECEIVED the updated August 22, 2026, Presbytery Assembly Attendance Report as information.
- APPROVED the 2026 Ministry Discernment Profile for First Presbyterian Church of Delray Beach as presented.
- APPROVED that the PNC may make technical, grammatical, formatting, or other non-substantive corrections necessary for CLC entry with the approval of the Executive Presbyter, that the change meets this criteria; without further COM approval, provided such corrections do not materially alter the substance of the MDP approved by Session and COM, and COM Liaison is made aware of such changes.
- APPROVED the 2026 Mission Study for First Spanish Presbyterian Church as presented.
- APPROVED the 2026 Ministry Discernment Profile for Miami Shores Presbyterian Church as presented.
- APPROVED the revised 2026 Pulpit Supply List, reflecting the change in the suggested fee and mileage as presented.

Report of the Committee on Ministry Acting as the Presbytery:

- APPROVED the Terms of Covenant extension between First Presbyterian Church of West Palm Beach and the Rev. Sung Joo, as Bridge Pastor, expiring March 31, 2027, as presented.
- APPROVED the Terms of Covenant extension between Plantation Presbyterian Church and the Rev. Michael Mahan, as Transitional Pastor, expiring September 30, 2026, as presented.
- APPROVED the Terms of Covenant extension between Riviera Presbyterian Church and the Rev. Kim Robles, as Temporary Bridge Pastor, expiring January 18, 2027 as presented.
- APPROVED to allow Rev. Melanie Marsh be installed as the Pastor for Emerging Generations at the Coral Cables Congregational Church, in keeping with the full communion agreement between the PCUSA and UCC, on January 31, 2027.

- APPROVED the Moderators for churches without installed pastor ministers and those with special circumstances.

NORTH	First PC, Boynton Beach	Amalie Ash (Transitional Pastor)
	First PC, Lake Worth	Paul Bayerl (*Administrative Commission)*
	First PC, West Palm Beach	Tim Roberts-ART (Moderator)
	Goodwill PC, Ft. Pierce	Ronald Evans (Stated Supply Pastor)
	Peace PC, Stuart	Lonnie Darnell (Transitional Pastor)
CENTRAL	Ascension Peace PC, Lauderhill	Dwayne Black Jr. (Moderator)
	Community PC, Deerfield Beach	David Massey (Moderator)
	Community Lauderdale-by-the-Sea	David Massey (Moderator)
	Glades PC, Boca Raton	Roger Verse (Moderator)
	Plantation PC, Plantation	Mike Mahan (Transitional Pastor)
	Sanctuary PC, Fort Lauderdale	Dwayne Black Jr. (Stated Supply Pastor)
SOUTH	All Nations PC, N. Miami Beach	Denise McLeod (Temporary Supply)
	El Cordero PC, Miami	Daris Bultena (Moderator)
	First Miami PC, Miami	Dee Grachek (*Administrative Commission)*
	First Spanish, Miami	Daris Bultena (Moderator)
	Miami Shores PC, Miami Shores	Valdir Franca (Moderator)
	New Covenant PC, Miami	Danny Morales (Temporary Supply)
	Peace Covenant PC, Key West	Victoria Isaacs/Robert Ward (Designated Co-Pastors)
	Pinecrest PC, Miami	Kim Robles (Designated Pastor)
	Riviera PC, Miami	Kim Robles (Moderator)
	Sunrise PC, Miami	Yosneis Fleitas (Transitional Pastor)
	Trinity PC, Key West	Victoria Isaacs/Robert Ward (Moderators)

Report of the Committee on Preparation for Ministry:

- APPROVED the CPM meeting minutes for June 16, and October 20, 2026, as presented.
- APPROVED the CPM Process Phases and Timeframe Summary be adopted and circulated to Inquirers for their information.

---------- *End of Reports* ----------

INFORMATION

From the Planning Team for Today's Assembly:

We will be using Mutual Invitation during the breakout discussion portion of the meeting.

The Principles of Mutual Invitation:

- Speakers will limit their response to one (1) minute or less.
- The first person to share will be the person whose first name begins with "A" or is closest to "A" in the alphabet.
- After that person has spoken, he or she then invites another to share. Whoever you invite does not need to be the person next to you.
- After the next person has spoken, that person is given the privilege to invite another to share.
- If you have something to say but are not ready yet, say "pass for now," and then invite someone else to share. You will be invited again later.
- If you don't want to say anything, simply say "pass" and proceed to invite another to share.
- We will do this until everyone has been invited.
- All are invited to listen but not to responds to someone's sharing immediately (no cross talk is permitted).
- After everyone has shared, that is the appropriate time for clarifying questions or comments.
- Each group will need to observe self-regulation to achieve the principles of Mutual Invitation.

Each group should select a recorder to take notes, and someone who will report back to the Presbytery Assembly. Send your notes to Sandra@vibrantpresbytery.org.

PRESBYTERY OF TROPICAL FLORIDA

SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

Church Name: _____ Year (of minutes to review):_____

NEEDS TO HAPPEN AT EACH MEETING

- ☐ Date, Time, Place, Moderator's name is clear at beginning of each set of minutes
- ☐ Attendees, Excused, and Absent Names are recorded.
- ☐ Others present are noted and duration of their stay.
- ☐ The presence of a quorum is noted.
- ☐ Meetings are opened with prayer.
- ☐ Meetings are closed with prayer.
- ☐ Motions are clearly defined, and the action recorded (passed, referred, tabled)

***** YEARLY ITEMS**

- ☐ Statement of composition of session and how it corresponds to composition of the congregation (G10.0301) at least annually
- ☐ Meetings of session are at least quarterly
- ☐ Record of training of elected officers by session
- ☐ Record of examination of elected officers by session
- ☐ Record of election of clerk of session and length of term
- ☐ Record of annual election of treasurer by the session
- ☐ Record of full financial review annually
- ☐ Record of approving the curriculum used in education programs
- ☐ Selection of members of the nominating committee by the congregation in an amount greater than the 2 elders from the session and a possible deacon
- ☐ Annual review of the adequacy of the pastor(s) compensation by the congregation

PRESBYTERY OF TROPICAL FLORIDA

SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

***** AS NEEDED**

- ☐ Record of commissioner to presbytery reports
- ☐ Record of review of work of organizations in the church
- ☐ Record of setting the times of worship and the celebration of the Sacraments
- ☐ Record of calling congregational meetings with sufficient notice (G-1.0502)
- ☐ Minutes of the congregational meetings

ROLLS AND REGISTER

- ☐ Baptized members roll
- ☐ Active members roll
- ☐ Inactive members roll
- ☐ Affiliate members roll
- ☐ Roll of elders with dates of ordination, terms of service
- ☐ Roll of deacons with dates of ordinations, terms of service
- ☐ *** Can the rolls be easily reconciled with the minutes that record an action concerning a member.

_____ Approved _____ Approved with Exception _____ Not Approved

Reviewer's Name: _____Date: _____

PRESBYTERY OF TROPICAL FLORIDA

SESSION MINUTE REVIEW FORM

Church Name: _____ Year (of minutes to review):_____

The spirit of this form is to try and capture what this presbytery feels is essential to include in a church's minutes in order to ensure transparency and good order.

Section I:

1. Each congregation is to maintain the membership rolls (active, affiliate, baptized), deaths, pastors, elders, deacons (if applicable). This register of the rolls of the church was updated on (date):_____.
2. The Annual Meeting of the Congregation was held on (date): _____.

   At this meeting, the following transpired:

   a. Review Terms of Call for pastor - - - - YES or NO
   b. Elected members of the Nominating Committee - - YES or NO
   c. Elected new elders and deacons (if applicable) - - YES or NO

   If the election of the Nominating Committee or new elders did not occur at the annual meeting, please indicate below when this occurred (date): _____.
3. New officers were examined by the Session on (date): _____.
4. New officers were ordained/installed during worship on (date): _____.
5. The Session established the annual budget on (date): _____. (Please attach a copy of the budget in your minutes.)
6. The Session elected the treasurer on (date): _____ for a term of: _____.
7. The Session elected the Clerk of Session on (date): _____ for a term of: _____.
8. The church had a financial review (G-3.0113) with the findings reported to the session on (date): _____.
9. The Annual Statistical Report has been attached to the minutes at the end of the calendar year. YES or NO

Section II:

Please take an average month and check if the following information has been recorded in the session minutes. (month looked at: _____)

1. The meeting was opened and closed with prayer. - - - YES or NO
2. Date, hour and place of the meeting was recorded. - - - - YES or NO
3. Name of the moderator is given. - - - - - YES or NO
4. A quorum was declared. - - - - - - YES or NO
5. Names of those absent and excused were listed. - - - YES or NO
6. The minutes of the last meeting were approved. - - - YES or NO
7. All action items are recorded. - - - - - - YES or NO
8. Clerk and the Minister has signed the minutes. - - - - YES or NO

Section III:

The following items should be contained in the minutes if applicable:

1. The Session has authorized baptisms on (date): _____.
2. The Session has authorized the observance of the Lord's Supper on (dates):

   _____.
3. The Session received new members (dates):

   _____.
   a. By letter of transfer on (dates):

      _____.
   b. By reaffirmation of faith on (dates):

      _____.
   c. By adult baptism on (dates):

      _____.
4. The minutes contain a detailed financial report within the year. YES or NO
5. The Session took a candidate under care on (date): _____.

Section IV:

Congregational Meetings may contain the following information. Please indicate if appropriate:

1. A new pastoral relationship was established on (date): _____.
2. A pastoral relationship was dissolved on (date): _____.
3. Any matters relating to property issues such as purchase, lease, sale, were discussed and voted on (dates):

   _____.

Section V:

The annual meeting of the corporation was held on (date): _____.
(This meeting can be the same as the annual meeting of the congregation.)

Section VI:

The Presbytery of Tropical Florida mandated in 2014 that session minutes be signed by both the Clerk of Session (the person taking and presenting the minutes for session approval) and the Moderator (the person who moderated the meeting) after the subsequent session meeting has approved the previous session's minutes. During the annual inspection of the churches' minutes and record books, the Stated Clerk shall note the presence or absence of both signatures on approved session minutes.

Minutes – final minutes shall be kept on acid-free paper, bound in a permanent form, numbered so that material may not be inserted at a later time. Unused spaces shall be marked through with the phrase: "Intentionally left blank". Temporary minutes may be kept in a loose-leaf form, but the signed, final form shall be the permanent record.

1. Has Per Capita been paid? - - - - - - YES or NO
   If not, why not? _____.
2. Are there any loans from the Presbytery? - - - - YES or NO
   Are they current? _____.
3. Has/have your Pastor(s) completed the Presbytery Boundaries Training? YES or NO
4. Has/have the Session/Trustees reviewed the adequacy of the church's insurance program? YES or NO
5. Has any change in Terms of Call been filed with the COM? - - YES or NO

   _____ Check if the church has re-done their by-laws

   _____ Check if your church needs help with the re-writing of by-laws

Because each church determines the quorums for sessions and congregations, it would be advisable in the beginning of your minutes for a calendar year, to state: the quorum for a session meeting is _____ people/percentage of the session.

The quorum for a congregational meeting is _____ percentage of active members.

TO BE COMPLETED BY THE REVIEWER:

Items to be worked on for next year's review:

_____

The minutes of _____.

Church were reviewed and approved as: - - ***WITHOUT exception*** ***WITH exception***

Reviewer's Signature: _____ Date: _____

PTF Representative's Signature: _____ Date: _____

First Presbyterian Church
BOYNTON BEACH

235 SW 6th Ave
Boynton Beach, FL 33435
(561) 732-3774
FPCBoynton.org

October 20, 2026

Overture to the Presbytery of Tropical Florida

To: Rev. Dr. Daris Bultena, Stated Clerk; Rev. Nic Merchant, Moderator of the Presbytery; and Elder Heidi Garcia, Chair of the Committee on Ministry, Presbytery of Tropical Florida

From: The Session of First Presbyterian Church (FPC) of Boynton Beach, Florida

Subject: Overture to rescind the Committee on Ministry's action ending the Rev. Amalie A. Ash's service on December 31, 2026; to extend the temporary pastoral relationship through June 30, 2027, so that she may continue as Temporary Supply Pastor and Moderator of Session

The Overture

The Session of First Presbyterian Church of Boynton Beach respectfully overtures the Presbytery of Tropical Florida to:

1. **Rescind** the action of the Committee on Ministry, reported to the Presbytery at its August 22, 2026, assembly meeting, ending the Rev. Amalie A. Ash's service as Temporary Supply Pastor of First Presbyterian Church of Boynton Beach effective December 31, 2026, with no option to renew her contract.
2. **Approve and Extend** the temporary pastoral relationship between the Rev. Amalie A. Ash and First Presbyterian Church of Boynton Beach for six months, from January 1, 2027, through June 30, 2027, under a renewable agreement, so that she may continue to serve as Temporary Supply Pastor of the congregation and Moderator of the FPC Session.

This overture is submitted more than 24 hours before the Presbytery's November 14, 2026, assembly meeting, within the deadline for new business, so that it may be included in the call to that meeting. A commissioner elder from First Presbyterian Church of Boynton Beach will move to rescind at that meeting, and the Session asks that this overture serve as previous notice of that motion.

This overture is being sent electronically and by certified mail, return receipt requested, to the office of the Presbytery of Tropical Florida on Coconut Creek Parkway.

Rationale

1. **Continuity of ministry.** The Rev. Amalie A. Ash has served First Presbyterian Church of Boynton Beach for more than ten years, first in a transitional pastoral relationship and,

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since 2023, as Temporary Supply Pastor. Ending that relationship now would disrupt worship, pastoral care, and mission at a time when the congregation needs stability.

2. **The will of the Session.** The Session, as the Council for the congregation, acting by unanimous vote at a duly called meeting, requests this relationship.
3. **Procedure.** Under *Robert's Rules of Order Newly Revised* (12th ed., 35:2), a motion to rescind passes by a majority vote when previous notice has been given; otherwise, it requires a two-thirds vote or a majority of the entire membership.

Attestation

Adopted by the Session of First Presbyterian Church of Boynton Beach at a duly called meeting held on 10/20/2026, a quorum being present, by a unanimous vote in favor.

Respectfully submitted,

Cathy McDeavitt

Clerk of Session

First Presbyterian Church of Boynton Beach

235 SW 6th Ave Boynton Beach, Florida 33435