



STATED ASSEMBLY DOCKET

10:00 Gathering Hymn

Welcome and Opening Prayer - - - - - **Moderator Nic Merchant**

- Welcome Guests and seating of Corresponding Members

Vibrant Presbytery - - - - - **EP&SC Daris Bultena**

- Report of the Executive Presbyter and Stated Clerk
 - Quorum and Adoption of the Docket - - - - - p. 3
 - Consent Motions - - - - - p. 3
- Report of the Human Resources Committee - - - **Chair Kim Robles**
- Clark Simmons – the Presbyterian Church (U.S.A.) Board of Pensions
 - Medical Dues for 2027

Vibrant Leaders

- Report of the Committee on Ministry - **North Region Leader Emily Sloan, p. 3**
 - Retirement of Rev. Elizabeth Pankey-Warren

10:30 Vibrant Worship & Witness - - - - - EP&SC Daris Bultena

August as seasonal shift – August (adj) in August (n)

Arc 1: From Anxiety to Art

Crystal Botha – Artist in Residence for Worship Arts

Note: Today Ms. Botha will be playing the refurbished Yamaha C5E piano of the Vibrancy Center.

Michael Goddard (“The Rockstar of the art world.”)

Arc 2: Masterful Creation & Boundless Imagination

Arc 3: Vibrant Energy > Experience > ENCOUNTER

Arc 4: Rockstar Attitude

11:25 New Business - - - - - Moderator Nic Merchant

11:30 Adjournment - - - - - Moderator Nic Merchant

Amen as Art



THE BUSINESS OF THE PRESBYTERY

GROUND RULES FOR PRESBYTERY MEETINGS:

- The Consent Motion contains all administrative motions thought to be non-controversial. Any voting person may ask to have any item pulled for separate discussion and vote during New Business.
- The Report and Information sections are for information only and will not be presented on the floor.
- All new business must be in writing and presented to the Stated Clerk 24 hours prior to the convening of the Presbytery Assembly by emailing dbultena@vibrantpresbytery.org.
- Any person addressing the Presbytery must first be recognized by the moderator.
- A person wishing to speak to a motion cannot speak a second time until others who wish to speak have spoken the first time.
- Speakers during floor debate will be limited to three minutes.

**The Presbytery of Tropical Florida
engages, equips, and encourages
Vibrant Christ-centered communities
to build relationships, have spiritual depth, and be missional.
Through leadership development, disciple making,
vital worship, reconciliation, and clarity of identity,
we are Vibrant Together.**



CONSENT MOTIONS

There are no motions on the consent docket for the August Assembly of the Presbytery

----- *End of Consent Motions* -----

MOTIONS

Recommendations of the Stated Clerk:

1. **THAT the docket be approved as presented.**

Recommendations of the Committee on Ministry:

2. **THAT Rev. Pankey-Warren, a Minister in Other Service, be granted the status of Retired, on September 1, 2026.**

----- *End of Motions* -----



REPORTS

Report of the General Presbyter and Stated Clerk:

- That during 2026, the Session Records Review of 2025 minutes and materials is being conducted by the following method: Send the Stated Clerk a digital copy of your minutes along with the completed Session Minute Review Checklist [See Appendix, pp. 9-10] and the Session Minutes Review Form [See Appendix, pp. 11-13]. Once your minutes have been reviewed you will receive an acknowledgement sheet that can be inserted into your Session Minute book. The records review will be conducted by Presbytery representatives. Please remit your digitized records, and completed checklist and reviewer forms. Scanned PDF copies of all documents are preferred (not photographed pages).

- Those churches having completed their 2026 records review of 2025 minutes are: All Nations PC, Central PC, First Boynton Beach, Peace Covenant PC, and The Sanctuary PC.

SESSIONS ARE REMINDED THAT SUBMITTING RECORDS FOR REVIEW IS A CONSTITUTIONAL REQUIREMENT. ALL SESSIONS MUST COMPLETE THE 2025 RECORDS REVIEW.

- Presbytery Assembly date for the remainder of 2026 is November 14.
- In keeping with the action of the Committee on Ministry, acting as the Presbytery, hereby grant and transfer to Rev. Dr. David Massey the role of Moderator for Community Presbyterian Church Deerfield Beach, and The Community Church of Lauderdale by the Sea.
- In keeping with the action of the Committee on Ministry, acting as the Presbytery, hereby grant and transfer to Rev. Dr. Roger Verse the role of Moderator for Glades Presbyterian Church of Boca Raton.

Report of the Leadership Council acting as the Presbytery:

- APPROVED the Leadership Council minutes for April 15, 2026, as presented.
- APPROVED the Presbytery Assembly minutes for May 16, 2026, as presented.
- APPROVED that the position of Presbyter for Vibrant Life be established, and that its job description be adopted.
- APPROVED that the title of General Presbyter be changed to Executive Presbyter.

Report of the Committee on Ministry:

- APPROVED the April 9 and June 4, 2026, COM Minutes as presented.
- RECEIVED the updated June 4 and August 8, 2026 Regional Charts as information.
- RECEIVED the updated May 2026 Presbytery Assembly Attendance Report as information.
- APPROVED that GP&SC Daris Bultena be allowed to discuss the possibility of a Student Pastor Intern with Ascension Peace Presbyterian Church.
- RECEIVED the 2026 Validated Ministry Report from Rev. Jorge Sayago-Gonzalez as information.



- APPROVED the 2026 Comprehensive Mission Study of First Presbyterian Church of Delray Beach.
- APPROVED the appointment of the following as the Presbytery's Commission for Rev. Tricia Young's Installation Service on September 13, 2026: Rev. Dr. Daris Bultena (EP&SC), Rev. Nic Merchant (PTF Moderator), RE-Rick Gow (First PC, Pompano Beach), RE-Shiron Pezeshki (First PC, FTL), Rev. Dr. Christopher Benek (First Miami PC), Rev. Sung Joo (Korean PC of Palm Beach), Rev. Constance Bright (Retired), and Rev. Dr. Ben Sorensen (MOS).
- RECEIVED the Bridge Pastor report on Glades Presbyterian Church from Rev. Dr. Lucy Dergarabedian as information, with comment.

COMMENT: Daris does not condone the recommendation of endorsement of a non-PCUSA ministers to be considered as a minister option. In the future, these conversations begin with the prospective minister and the Executive Presbyter.

- DISAPPROVED that Rev. Michael Mahan be allowed to continue his part-time work at First Miami Presbyterian Church, while being the Transitional Pastor at Plantation Presbyterian Church.
- RECEIVED the co-pastoral report concerning Peace Covenant Presbyterian Church from the Rev. Dr. Victoria Isaacs and the Rev. Dr. Robert Ward to the Executive Presbyter as information.
- APPROVED to allow EP&SC Daris Bultena to appoint moderators to help distribute the workload.

Report of the Committee on Ministry Acting as the Presbytery:

- APPROVED the Terms of Covenant revision between First Presbyterian Church of Boynton Beach and the Rev. Amalie Ash as Temporary Pastor, reducing time and pay by half, expiring December 31, 2026, without further extension.
- APPROVED the Terms of Covenant extension between Peace Presbyterian Church and the Rev. Lonnie Darnell as Transitional Pastor, expiring May 31, 2027.
- APPROVED the Terms of Covenant extension between Miami Shores Presbyterian Church and the Rev. Dr. Valdir Franca as Temporary Supply, expiring December 31, 2026.
- APPROVED the Terms of Covenant extension between Community Presbyterian Church, Deerfield Beach, and the Rev. Dr. Albert Bush Jr. as Temporary Supply, expiring December 31, 2026.
- APPROVED the Terms of Covenant between First Presbyterian Church of Delray Beach and the Rev. James McTyre as Transitional Associate Pastor, if the way be clear.
- APPROVED the Terms of Covenant extension between Riviera Presbyterian Church and the Rev. Kim Robles as Bridge Pastor, expiring October 15, 2026.
- APPROVED that COM recommend to the Presbytery that Rev. Elizabeth Pankey-Warren be granted the status of Retired on September 1, 2026, and that she be celebrated at the August 22, or November 14, 2026 assembly.
- APPROVED the Moderators for churches without installed pastor ministers and those with special circumstances.

NORTH First PC, Boynton Beach

Amalie Ash (Transitional Pastor)



	First PC, Lake Worth First PC, West Palm Beach Goodwill PC, Ft. Pierce Peace PC, Stuart	Paul Bayerl (<i>Administrative Commission</i>) Tim Roberts-ART (Moderator) Ronald Evans (Stated Supply Pastor) Lonnie Darnell (Transitional Pastor)
CENTRAL	Ascension Peace PC, Lauderhill Community PC, Deerfield Beach Community Lauderdale-by-the-Sea Glades PC, Boca Raton Plantation PC, Plantation Sanctuary PC, Fort Lauderdale	Dwayne Black Jr. (Moderator) Daris Bultena (Moderator) Daris Bultena (Moderator) Daris Bultena (Moderator) Mike Mahan (Transitional Pastor) Dwayne Black Jr. (Stated Supply Pastor)
SOUTH	All Nations PC, N. Miami Beach El Cordero PC, Miami First Miami PC, Miami First Spanish, Miami Miami Shores PC, Miami Shores New Covenant PC, Miami Peace Covenant PC, Key West Pinecrest PC, Miami Riviera PC, Miami Sunrise PC, Miami Trinity PC, Key West	Denise McLeod (Temporary Supply) Daris Bultena (Moderator) Dee Grachek (<i>Administrative Commission</i>) Daris Bultena (Moderator) Valdir Franca (Moderator) Danny Morales (Temporary Supply) Victoria Isaacs/Robert Ward (Designated Co-Pastors) Kim Robles (Designated Pastor) Kim Robles (Moderator) Yosneis Fleitas (Transitional Pastor) Victoria Isaacs/Robert Ward (Moderators)

Report of the Committee on Preparation for Ministry:

- APPROVED the CPM meeting minutes for March 17, 2026, as presented.
- DECLINED to allow Inquirer Samuel Ortiz to register for the Polity exam, until he becomes a Candidate under care.

Report of the Financial Management Committee:

- APPROVED the June 1, 2026, Minutes as presented.
- APPROVED the formation of a commission, consisting of two members of First Presbyterian Church of Fort Lauderdale and EP&SC Daris Bultena, which shall have the power of the presbytery and the church to purchase and finance a manse for up to two million dollars. M/S/A
- APPROVED a \$50,000 loan from the Presbytery of Tropical Florida to the Vibrant Together Development Corporation.

(Notation – The loan to the VTDC is so that VTDC can loan Gardens PC the \$50,000. After a review of the financial records of Gardens, the VTDC may need to loan further funds.)

- APPROVED the Financial Reports for January and February, March, and April 2026 as presented.



- DISAPPROVED the one-year service agreement dated June 24, 2026, between AirGarage, Inc., a for profit company, and First Presbyterian Church of Fort Lauderdale for the management of parking areas.

Notation: Members of the committee expressed concerns about the sales tax and property tax issues due to this and other leases with for profit organizations. A number of questions will be formulated and presented to the church and the answers will be brought back to the next FMC meeting.

Report of the Human Resource Committee:

- APPROVED the HRC minutes from April 15, 2026.
- APPROVED to continue the conversation about the Associate General Presbyter position at the next meeting. At a subsequent meeting a plan modification was made that is described in the Assembly's presentation.

----- End of Reports -----



INFORMATION

From the Planning Team for Today's Assembly:

We will be using Mutual Invitation during the breakout discussion portion of the meeting.

The Principles of Mutual Invitation:

- Speakers will limit their response to one (1) minute or less.
- The first person to share will be the person whose first name begins with "A" or is closest to "A" in the alphabet.
- After that person has spoken, he or she then invites another to share. Whoever you invite does not need to be the person next to you.
- After the next person has spoken, that person is given the privilege to invite another to share.
- If you have something to say but are not ready yet, say "pass for now," and then invite someone else to share. You will be invited again later.
- If you don't want to say anything, simply say "pass" and proceed to invite another to share.
- We will do this until everyone has been invited.
- All are invited to listen but not to respond to someone's sharing immediately (no cross talk is permitted).
- After everyone has shared, that is the appropriate time for clarifying questions or comments.
- Each group will need to observe self-regulation to achieve the principles of Mutual Invitation.

Each group should select a recorder to take notes, and someone who will report back to the Presbytery Assembly. Send your notes to Sandra@vibrantpresbytery.org.



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

Church Name: _____ Year (of minutes to review): _____

NEEDS TO HAPPEN AT EACH MEETING

- ☐ Date, Time, Place, Moderator's name is clear at beginning of each set of minutes
- ☐ Attendees, Excused, and Absent Names are recorded.
- ☐ Others present are noted and duration of their stay.
- ☐ The presence of a quorum is noted.
- ☐ Meetings are opened with prayer.
- ☐ Meetings are closed with prayer.
- ☐ Motions are clearly defined, and the action recorded (passed, referred, tabled)

***** YEARLY ITEMS**

- ☐ Statement of composition of session and how it corresponds to composition of the congregation (G10.0301) at least annually
- ☐ Meetings of session are at least quarterly
- ☐ Record of training of elected officers by session
- ☐ Record of examination of elected officers by session
- ☐ Record of election of clerk of session and length of term
- ☐ Record of annual election of treasurer by the session
- ☐ Record of full financial review annually
- ☐ Record of approving the curriculum used in education programs
- ☐ Selection of members of the nominating committee by the congregation in an amount greater than the 2 elders from the session and a possible deacon
- ☐ Annual review of the adequacy of the pastor(s) compensation by the congregation



**PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW CHECK LIST**

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***** AS NEEDED**

- ☐ Record of commissioner to presbytery reports
- ☐ Record of review of work of organizations in the church
- ☐ Record of setting the times of worship and the celebration of the Sacraments
- ☐ Record of calling congregational meetings with sufficient notice (G-1.0502)
- ☐ Minutes of the congregational meetings

ROLLS AND REGISTER

- ☐ Baptized members roll
- ☐ Active members roll
- ☐ Inactive members roll
- ☐ Affiliate members roll
- ☐ Roll of elders with dates of ordination, terms of service
- ☐ Roll of deacons with dates of ordinations, terms of service
- ☐ *** Can the rolls be easily reconciled with the minutes that record an action concerning a member.

_____ Approved _____ Approved with Exception _____ Not Approved

Reviewer's Name: _____ Date: _____



**PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW FORM**

Church Name: _____ Year (of minutes to review): _____

The spirit of this form is to try and capture what this presbytery feels is essential to include in a church's minutes in order to ensure transparency and good order.

Section I:

1. Each congregation is to maintain the membership rolls (active, affiliate, baptized), deaths, pastors, elders, deacons (if applicable). This register of the rolls of the church was updated on (date): _____.

2. The Annual Meeting of the Congregation was held on (date): _____.

At this meeting, the following transpired:

- a. Review Terms of Call for pastor - - - - YES or NO
- b. Elected members of the Nominating Committee - - YES or NO
- c. Elected new elders and deacons (if applicable) - - YES or NO

If the election of the Nominating Committee or new elders did not occur at the annual meeting, please indicate below when this occurred (date):

_____.

3. New officers were examined by the Session on (date): _____.

4. New officers were ordained/installed during worship on (date): _____.

5. The Session established the annual budget on (date): _____.

(Please attach a copy of the budget in your minutes.)

6. The Session elected the treasurer on (date): _____ for a term of: _____.

7. The Session elected the Clerk of Session on (date): _____ for a term of: _____.

8. The church had a financial review (G-3.0113) with the findings reported to the session on (date): _____.

9. The Annual Statistical Report has been attached to the minutes at the end of the calendar year. YES or NO

Section II:

Please take an average month and check if the following information has been recorded in the session minutes. (month looked at: _____)



- | | | | | | | |
|--|---|---|---|-----|----|----|
| 1. The meeting was opened and closed with prayer. | - | - | - | YES | or | NO |
| 2. Date, hour and place of the meeting was recorded. | - | - | - | YES | or | NO |
| 3. Name of the moderator is given. | - | - | - | YES | or | NO |
| 4. A quorum was declared. | - | - | - | YES | or | NO |
| 5. Names of those absent and excused were listed. | - | - | - | YES | or | NO |
| 6. The minutes of the last meeting were approved. | - | - | - | YES | or | NO |
| 7. All action items are recorded. | - | - | - | YES | or | NO |
| 8. Clerk and the Minister has signed the minutes. | - | - | - | YES | or | NO |

Section III:

The following items should be contained in the minutes if applicable:

1. The Session has authorized baptisms on (date): _____.
2. The Session has authorized the observance of the Lord's Supper on (dates):
_____.
3. The Session received new members (dates):
_____.
 - a. By letter of transfer on (dates):
_____.
 - b. By reaffirmation of faith on (dates):
_____.
 - c. By adult baptism on (dates):
_____.
4. The minutes contain a detailed financial report within the year. YES or NO
5. The Session took a candidate under care on (date): _____.

Section IV:

Congregational Meetings may contain the following information. Please indicate if appropriate:

1. A new pastoral relationship was established on (date): _____.
2. A pastoral relationship was dissolved on (date): _____.
3. Any matters relating to property issues such as purchase, lease, sale, were discussed and voted on (dates):
_____.

Section V:

The annual meeting of the corporation was held on (date): _____.
(This meeting can be the same as the annual meeting of the congregation.)



Section VI:

The Presbytery of Tropical Florida mandated in 2014 that session minutes be signed by both the Clerk of Session (the person taking and presenting the minutes for session approval) and the Moderator (the person who moderated the meeting) after the subsequent session meeting has approved the previous session's minutes. During the annual inspection of the churches' minutes and record books, the Stated Clerk shall note the presence or absence of both signatures on approved session minutes.

Minutes – final minutes shall be kept on acid-free paper, bound in a permanent form, numbered so that material may not be inserted at a later time. Unused spaces shall be marked through with the phrase: "Intentionally left blank". Temporary minutes may be kept in a loose-leaf form, but the signed, final form shall be the permanent record.

1. Has Per Capita been paid? - - - - - - YES or NO
If not, why not? _____.
2. Are there any loans from the Presbytery? - - - - YES or NO
Are they current? _____.
3. Has/have your Pastor(s) completed the Presbytery Boundaries Training? YES or NO
4. Has/have the Session/Trustees reviewed the adequacy of the church's insurance program? YES
or NO
5. Has any change in Terms of Call been filed with the COM? - - YES or NO
_____ Check if the church has re-done their by-laws
_____ Check if your church needs help with the re-writing of by-laws

Because each church determines the quorums for sessions and congregations, it would be advisable in the beginning of your minutes for a calendar year, to state: the quorum for a session meeting is _____ people/percentage of the session.

The quorum for a congregational meeting is _____ percentage of active members.

TO BE COMPLETED BY THE REVIEWER:

Items to be worked on for next year's review:

The minutes of _____.

Church were reviewed and approved as: - - **WITHOUT exception** **WITH exception**

Reviewer's Signature: _____ Date: _____

PTF Representative's Signature: _____ Date: _____