



STATED ASSEMBLY DOCKET

9:10 Admission and Enrollment Opens

- All attendees must reveal their first and last name and use video at all times.
- Guest names will be changed by host to include a letter “Z” at the start of their name.

9:30 Welcome and Opening Prayer - - - Moderator Deborah Sadriwalla

- Welcome Guests and seating of Corresponding Members

9:35 Vibrant Leaders

- Installation of 2026 Moderator, Rev. Nic Merchant
- Recognition of RE-Deborah Sadriwalla, 2025 Moderator Moderator Nic Merchant
- Recognition of RE-Nance Fine, 2026 Vice-Moderator

9:50 Vibrant Presbytery - - - GP/SC Daris Bultena

- About online meetings and how to seek recognition.
 - Voting will be done through Poll-Everywhere: pollEv.com/tflorida992
- Report of the General Presbyter and Stated Clerk
 - Quorum and Adoption of the Docket - - - p. 4
 - Consent Motions - - - p. 3
 - Records Review 2025 - - - pp. 5, 12-16
 - Public Witness

10:00 Vibrant Together | 2026 Skill Builder - - - GP/SC Daris Bultena

- Getting Up in the Balcony - - - p. 22

10:55 Vibrant Witness

- The Necrology Report - - - p. 20
- Offering – One Great Hour of Sharing **DONATE NOW** - - - p. 21

11:25 New Business - - - Moderator Nic Merchant

11:30 Adjournment - - - Moderator Nic Merchant



THE BUSINESS OF THE PRESBYTERY

GROUND RULES FOR PRESBYTERY MEETINGS:

- The Consent Motion contains all administrative motions thought to be non-controversial. Any voting person may ask to have any item pulled for separate discussion and vote during New Business.
- The Report and Information sections are for information only and will not be presented on the floor.
- All new business must be in writing and presented to the Stated Clerk 24 hours prior to the convening of the Presbytery Assembly by emailing dbultena@vibrantpresbytery.org.
- Any person addressing the Presbytery must first be recognized by the moderator.
- A person wishing to speak to a motion cannot speak a second time until others who wish to speak have spoken the first time.
- Speakers during floor debate will be limited to three minutes.

**The Presbytery of Tropical Florida
engages, equips, and encourages
Vibrant Christ-centered communities
to build relationships, have spiritual depth, and be missional.
Through leadership development, disciple making,
vital worship, reconciliation, and clarity of identity,
we are Vibrant Together.**



CONSENT MOTIONS

Recommendations of the Stated Clerk:

1. THAT the commission to install Rev. Caroline Harthun-Wooldridge be dismissed with thanks, the installation having taken place on January 25, 2026, at the Living Faith Church development site in Port St Lucie.

Recommendations of the Leadership Council:

2. THAT the 2025 year-end financial summary be received. *[Appendix, pp. 17-18]*
3. THAT the 2026 Presbytery Budget report be received. *[Appendix, p.19]*

----- *End of Consent Motions* -----



MOTIONS

Recommendations of the Stated Clerk:

4. THAT the docket be approved as presented.
5. THAT the consent motions be approved as presented.

----- *End of Motions* -----



REPORTS

Report of the General Presbyter and Stated Clerk:

- That during 2026, the Session Records Review of 2025 minutes and materials is being conducted by the following method: Send the Stated Clerk a digital copy of your minutes along with the completed Session Minute Review Checklist [See Appendix, pp. 12-13] and the Session Minutes Review Form [See Appendix, pp. 14-16]. Once your minutes have been reviewed you will receive an acknowledgement sheet that can be inserted into your Session Minute book. The records review will be conducted by Presbytery representatives, so please remit your digitized records, and completed checklist and reviewer forms. Scanned PDF copies of all documents are preferred (not photographed pages).
- Those churches having completed their 2025 records review of 2024 minutes are: All Nations PC, Central PC, First PC-Delray Beach, First PC-Fort Lauderdale, First PC-Pompano Beach, First PC-Stuart, First PC-Tequesta, First Spanish PC, Gardens PC, Glades PC, Lakeside PC, Miami Shores PC, Myrtle Grove PC, New Covenant PC, Peace PC, Pinecrest PC, The Sanctuary PC, Sunrise PC, and Sunset PC.
- Those churches that have yet to complete their 2025 records review of 2024 minutes are: Ascension Peace PC, Community LBTS, Community PC, El Cordero, First Miami, First PC-Boynton Beach, First PC-Hollywood, First PC-Lake Worth, First PC-WPB, Goodwill PC, Hobe Sound PC, Korean Miami, Korean PB, New Life PC, Palms West PC, Peace Covenant PC, Plantation PC, Riviera PC, and Trinity PC.

SESSIONS ARE REMINDED THAT SUBMITTING RECORDS FOR REVIEW IS A CONSTITUTIONAL REQUIREMENT. ALL SESSIONS MUST COMPLETE THE 2025 RECORDS REVIEW.

- Statistical Reporting is underway for congregations. Session clerks please complete those reports. The deadline is due on February 16th! You can still submit it online. We are again working toward 100% reporting. We accomplished this for 2020, 2021, 2022, 2023, 2024, 2025 and we can do it again in 2026!
- Presbytery Assembly Dates for the remainder of 2026 are May 16, August 22, and November 14. The annual Parity Report will be issued prior to the May Assembly.
- Reminds Clerks of Session and Treasurers that the 2026 Terms of Call Report is due by February 27th.
- The Necrology Report is presented today in the packet [See Appendix p. 20]. *"Blessed are those who die in the Lord, they rest from their labors and their good works follow them."*
- In compliance with the rules of Discipline, D-3.0602b, the Stated Clerk publishes this record of those members of the Permanent Judicial Commission whose terms have expired within the past six years and who are resident within the bounds of the Presbytery and hence available for recall to fill temporary vacancies should the need arise for meeting the quorum requirements or the presence of a full commission. They include: Kathy Craven (2020), Constance Bright (2020), Kathy Mayers (2021), David Massey (2021), Mike Elliott (2022), Paul Bayerl (2023), and Nancy Fine (2025).



- In compliance with G-3.0106, the Stated Clerk attests to the presence of (both in printed form and on the VibrantPresbytery.org Member Site) the Presbytery Manual of Operations, including a Sexual Misconduct and Harassment Policy, a Child & Youth Protection Policy, and an Anti-Racism Policy.
- In compliance with G-3.0112, the Stated Clerk attests that the Presbytery of Tropical Florida carries property and liability insurance, and documentation has accordingly been shared with the Leadership Council and is available in the Presbytery office.
- In compliance with G-3.0103, the Stated Clerk notes that the Presbytery of Tropical Florida addresses the concern to give full expression to the rich diversity of the church's membership and provides for full participation and access to representatives in decision-making and employment practices through its Committee on Nominations and Committee on Representation, and through the Leadership Council of the Presbytery. The Presbytery is continually committed to the full inclusion and representation of the church at all levels of the Presbytery's life together.

Report of the Leadership Council:

- APPROVED the Leadership Council minutes for October 22, November 5, December 10, December 30 (called meeting), 2025, as presented.
- APPROVED the Presbytery Assembly minutes for November 8, 2025, as presented.
- APPROVED the 2026 PTF Calendar Meetings and Events published by the Stated Clerk as the official Presbytery Calendar.
- APPROVED the CON COR nominations as presented below.

Committee On Ministry

- Paul Bayerl (TE-Hobe Sound Com) Member Region 1, Term 1, 2028
- Heidi Kirk-Garcia (RE-Gardens PC) Chair

Committee On Preparation For Ministry

- Leon Lovell-Martin (TE-Myrtle Grove PC) Member Region 3, Term 2, 2028

Human Resource Committee

- Ben Sorensen (TE-Chaplain) Member Region 2, Term 1, 2028

- APPROVED that an Administrative Commission of the Presbytery be established to install Rev. Caroline Harthun-Wooldridge as Pastor of Living Faith Church, Tradition (a Union ELCA & PCUSA congregation) on Sunday, January 25, 2026, at 3PM at the church property in Tradition. The commission shall consist of Daris Bultena (GPSC), Geoffery McLean (Associate GP), Sandra Figueredo (RE-Tequesta), Deborah Sadriwalla (RE-Community Lauderdale BTS – MODERATOR), Dee Grachek (First, Stuart), Robert Terry (RE-Sanctuary).
- APPROVED to move the March 25th Leadership Council meeting to March 18, 2026.
- APPROVED the 2026 Budget for the Presbytery. [See Summary-Appendix, p.19]



Report of the Leadership Council Acting as the Presbytery Board of Trustees:

- APPROVED the 2026 PTF Calendar Meetings and Events published by the Stated Clerk as the official Presbytery Calendar.
- APPROVED the lease between Peace Covenant PC, Key West and Key West Preschool Co-Operative, Inc., a not-for-profit corporation, for one year starting 8/1/2025 through 7/31/2026. *[Note – the church will be asked to add the Presbytery of Tropical Florida to the lease.]*
- APPROVED the lease between First Fort Lauderdale PC and Citibank for 1302, 1304 & 1306 East Las Olas as recommended by FMC.
- APPROVED the lease agreement between Sunset Presbyterian Church of Fort Lauderdale, a Florida not for profit corporation, the Presbytery of Tropical Florida, a Florida not for profit corporation, and *Iglesia Pentecostes Antorcha Encendida*, a Florida not for profit corporation dated 1/31/2025 for the term of one (1) year commencing on February 1, 2026, and expiring on January 31, 2027.
- APPROVED the lease agreement between Riviera Presbyterian Church, a Florida not for profit corporation and YES Institute, a Florida not for profit corporation for a term of one (1) year commencing on January 1, 2026, and expiring on December 31, 2026.
- APPROVED a lease agreement with Pinecrest Presbyterian Church and a tenant for the lease of the church manse be approved, if the way be clear. The committee will receive the lease once it is signed.

Report of the Committee on Ministry:

- APPROVED the October 2, November 6, December 4, 2025, and February 5, 2026, COM Minutes as presented.
- RECEIVED the updated October 2, November 6, December 4, 2025, and February 5, 2026, Regional Charts as information.
- RECEIVED the updated November 8, 2025, Presbytery Assembly Attendance Report as information.
- APPROVED that COM will pursue coaching services that will help the leadership in a particular church with the intention that such help can be utilized by other sessions.
- APPROVED the 2026 Minimum Terms of Call/Covenant forms.
- APPROVED that GP/SC Daris Bultena be the Moderator at El Cordero PC.
- APPROVED that GP/SC Daris Bultena be Moderator at First Spanish PC.
- APPROVED that Rev. Hector Mendez be allowed to serve the elements of the Lord's Supper at First Spanish PC, on December 5, 2025, under the direction of the Moderator.
- APPROVED the First Spanish PC Pulpit Supply memo, with the exception that Mr. Samuel Ortiz (under care) may only fill the pulpit with the supervision of the Moderator and permission of CPM.
- APPROVED that the Rev. Kim Robles be Moderator of the session of Riviera Presbyterian Church.



- APPROVED that First Presbytery Church of Delray Beach be allowed to hire a Transitional Associate Pastor, for the purpose of providing additional pastoral presence and essential programmatic and administrative support during the current transitional period. The Session believes this step is necessary to sustain congregational health, support staff and volunteers, and maintain momentum in ministry.
- APPROVED that First Presbytery Church of Delray Beach be allowed to initiate a Mission Study, with the understanding that a traditional Pastor Nominating Committee (PNC) process may proceed while the current ministry of Rev. Dr. Doug Hood continues. Beginning this work now allows for thoughtful discernment and avoids unnecessary delay or instability.
- RECEIVED the status report for the First Presbyterian Church of Stuart (and Port St. Lucie) Merger Plan.
- APPROVED the Mission Discernment Profile for Peace Presbyterian Church as presented.
- APPROVED the Pastoral Leadership Memorandum of Understanding between Community Presbyterian Church of Deerfield Beach and The Community Church of Lauderdale by the Sea as presented.
- APPROVED the Ministry Discernment Profile for Community Presbyterian Church of Deerfield Beach and The Community Church of Lauderdale by the Sea as presented.
- RECEIVED the revised job description for the Associate Pastor at First Presbytery Church of Fort Lauderdale.
- APPROVED the Ministry Discernment Profile for Associated Pastor at First Presbyterian Church of Fort Lauderdale as presented.
- APPROVED the 2026 Pulpit Supply List as presented.
- RECEIVED the Board of Pension Validated Ministry Registration Form for Rev. Melanie Marsh.

Report of the Committee on Ministry Acting as the Presbytery:

- APPROVED the Terms of Covenant between Glades Presbyterian Church and the Rev. Dr. Lucy Dergarabedian as Temporary Supply Pastor, expiring April 30, 2026.
- APPROVED the Terms of Covenant between All Nations Presbyterian Church and the Rev. Denise McLeod as Temporary Supply Pastor, expiring October 31, 2026.
- APPROVED the Terms of Covenant between First PC Boynton Beach and Rev. Amalie Ash, as Temporary Supply Pastor, expiring December 31, 2026.
- APPROVED the 2026 Terms of Call between First PC Stuart and Rev. Dee Grachek as presented.
- APPROVED the joint PCUSA and ELCA Installation Service for Rev. Caroline Harthun-Wooldridge at Living Faith Church, on January 25, 2026.
- APPROVED the Terms of Call between the Coral Gables United Church of Christ and the Rev. Melanie Marsh as Assistant Pastor.
- APPROVED that the Rev. Dr. Pamela Masten be transferred to Peace River Presbytery.



- APPROVED that Rev. Jacques Nel be allowed to be part of the Pulpit Supply List for the following days: February 22, March 1, and March 8, 2026.
- APPROVED the following Ministers at Large be removed from the rolls, due to inactivity.
 - Katie Christie | Inactive since 11/6/2014. Requested a Letter of Transfer to ELCA on 10/12/2018 – Windy Johnson said that she would send it.
 - Charles Falcone | Inactive since 6/16/2015 (after Hobe Sound Com.)
 - Kenneth Smith | Inactive since 12/31/2014.
- APPROVED the Terms of Covenant extension between First Miami Presbyterian Church and the Rev. Dr. Christopher Benek as Transitional Pastor, expiring January 27, 2027.
- APPROVED the Terms of Covenant between Miami Shores Presbyterian Church and the Rev. Dr. Valdir Franca as Temporary Supply Pastor, expiring June 30, 2026.
- APPROVED the Terms of Covenant between Riviera Presbyterian Church and the Rev. Kim Robles as Temporary Bridge Pastor, expiring April 14, 2026.
- APPROVED the Moderators for churches without installed pastor ministers and those with special circumstances.

NORTH	First PC, Boynton Beach First PC, Lake Worth First PC, West Palm Beach Goodwill PC, Ft. Pierce Peace PC, Stuart	Amalie Ash (Transitional Pastor) Paul Bayerl (<i>Administrative Commission</i>) Tim Roberts-ART (Moderator) Ronald Evans (Stated Supply Pastor) Lonnie Darnell (Transitional Pastor)
CENTRAL	Ascension Peace PC, Lauderhill Community PC, Deerfield Beach Community Lauderdale-by-the-Sea Glades PC, Boca Raton Plantation PC, Plantation Sanctuary PC, Fort Lauderdale	Dwayne Black Jr. (Moderator) Geoff McLean (Moderator) Geoff McLean (Moderator) Geoff McLean (Moderator) Mike Mahan (Transitional Pastor) Dwayne Black Jr. (Stated Supply Pastor)
SOUTH	All Nations PC, N. Miami Beach El Cordero PC, Miami First Miami PC, Miami First Spanish, Miami Miami Shores PC, Miami Shores New Covenant PC, Miami Peace Covenant PC, Key West Pinecrest PC, Miami Riviera PC, Miami Sunrise PC, Miami Trinity PC, Key West	Denise McLeod (Temporary Supply) Daris Bultena (Moderator) Dee Grachek (<i>Administrative Commission</i>) Daris Bultena (Moderator) Valdir Franca (Moderator) Danny Morales (Temporary Supply) Victoria Isaacs/Robert Ward (Designated Co-Pastors) Kim Robles (Designated Pastor) Kim Robles (Moderator) Yosneis Fleitas (Transitional Pastor) Victoria Isaacs/Robert Ward (Moderators)



Report of the Committee on Preparation for Ministry:

- APPROVED the CPM meeting minutes for October 14, 2025, as presented.
- APPROVED that CPM to communicate to Ms. Jennifer Rohrich by letter, to request her presence at the March meeting.
- APPROVED that Mr. Samuel Ortiz be allowed to fill the pulpit at First Spanish PC with the supervision of the Moderator Daris Bultena.

Report of the Finance Management Committee:

- APPROVED the July 28, and November 24, 2025, FMC minutes as presented.
- APPROVED the Financial Reports for July, August, September, and October 2025 as presented.
- APPROVED the lease between Peace Covenant, Key West and Key West Preschool Co-Operative, Inc., a not-for-profit corporation, for one year starting 8/1/2025 through 7/31/2026. Note – the church will be asked to add the Presbytery of Tropical Florida to the lease.
- APPROVED the Financial Reports for November and December 2025 as presented.
- APPROVED to send by USPS to all churches the 2026 Per Capita letter, the 2025 Statement of Per Capita and Ministry Funds, and a letter reminding about Per Capita, and Ministry Funds and especially to those churches with Loans and or Loan Guarantees. Dee Grachek to write the letter.
- APPROVED the lease agreement between Sunset Presbyterian Church of Fort Lauderdale, a Florida not for profit corporation, the Presbytery of Tropical Florida, a Florida not for profit corporation, and *Iglesia Pentecostes Antorcha Encendida*, a Florida not for profit corporation dated January 31, 2026, for the term of one (1) year commencing on February 1, 2026, and expiring on January 31, 2027.
- APPROVED the lease agreement between Riviera Presbyterian Church, a Florida not for profit corporation and YES Institute, a Florida not for profit corporation for a term of one (1) year commencing on January 1, 2026, and expiring on December 31, 2026.
- APPROVED the lease agreement with Pinecrest Presbyterian Church and a tenant for the lease of the church manse, If the way be clear. The committee will receive the lease once it is signed.

----- *End of Reports* -----



INFORMATION

From the Planning Team for Today's Assembly:

We will be using Mutual Invitation during the breakout discussion portion of the meeting.

The Principles of Mutual Invitation:

- Speakers will limit their response to one (1) minute or less.
- The first person to share will be the person whose first name begins with "A" or is closest to "A" in the alphabet.
- After that person has spoken, he or she then invites another to share. Whoever you invite does not need to be the person next to you.
- After the next person has spoken, that person is given the privilege to invite another to share.
- If you have something to say but are not ready yet, say "pass for now," and then invite someone else to share. You will be invited again later.
- If you don't want to say anything, simply say "pass" and proceed to invite another to share.
- We will do this until everyone has been invited.
- All are invited to listen but not to respond to someone's sharing immediately (no cross talk is permitted).
- After everyone has shared, that is the appropriate time for clarifying questions or comments.
- Each group will need to observe self-regulation to achieve the principles of Mutual Invitation.

Each group should select a recorder to take notes, and someone who will report back to the Presbytery Assembly. Send your notes to Sandra@vibrantpresbytery.org.



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

Church Name: _____ Year (of minutes to review): _____

NEEDS TO HAPPEN AT EACH MEETING

- ☐ Date, Time, Place, Moderator's name is clear at beginning of each set of minutes
- ☐ Attendees, Excused, and Absent Names are recorded.
- ☐ Others present are noted and duration of their stay.
- ☐ The presence of a quorum is noted.
- ☐ Meetings are opened with prayer.
- ☐ Meetings are closed with prayer.
- ☐ Motions are clearly defined, and the action recorded (passed, referred, tabled)

***** YEARLY ITEMS**

- ☐ Statement of composition of session and how it corresponds to composition of the congregation (G10.0301) at least annually
- ☐ Meetings of session are at least quarterly
- ☐ Record of training of elected officers by session
- ☐ Record of examination of elected officers by session
- ☐ Record of election of clerk of session and length of term
- ☐ Record of annual election of treasurer by the session
- ☐ Record of full financial review annually
- ☐ Record of approving the curriculum used in education programs
- ☐ Selection of members of the nominating committee by the congregation in an amount greater than the 2 elders from the session and a possible deacon
- ☐ Annual review of the adequacy of the pastor(s) compensation by the congregation



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

*** AS NEEDED

- ☐ Record of commissioner to presbytery reports
- ☐ Record of review of work of organizations in the church
- ☐ Record of setting the times of worship and the celebration of the Sacraments
- ☐ Record of calling congregational meetings with sufficient notice (G-1.0502)
- ☐ Minutes of the congregational meetings

ROLLS AND REGISTER

- ☐ Baptized members roll
- ☐ Active members roll
- ☐ Inactive members roll
- ☐ Affiliate members roll
- ☐ Roll of elders with dates of ordination, terms of service
- ☐ Roll of deacons with dates of ordinations, terms of service
- ☐ *** Can the rolls be easily reconciled with the minutes that record an action concerning a member.

_____ Approved _____ Approved with Exception _____ Not Approved

Reviewer's Name: _____ Date: _____



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW FORM

Church Name: _____ Year (of minutes to review): _____

The spirit of this form is to try and capture what this presbytery feels is essential to include in a church's minutes in order to ensure transparency and good order.

Section I:

1. Each congregation is to maintain the membership rolls (active, affiliate, baptized), deaths, pastors, elders, deacons (if applicable). This register of the rolls of the church was updated on (date): _____.

2. The Annual Meeting of the Congregation was held on (date): _____.

At this meeting, the following transpired:

- a. Review Terms of Call for pastor - - - - YES or NO
- b. Elected members of the Nominating Committee - - YES or NO
- c. Elected new elders and deacons (if applicable) - - YES or NO

If the election of the Nominating Committee or new elders did not occur at the annual meeting, please indicate below when this occurred (date): _____.

3. New officers were examined by the Session on (date): _____.

4. New officers were ordained/installed during worship on (date): _____.

5. The Session established the annual budget on (date): _____ (Please attach a copy of the budget in your minutes.)

6. The Session elected the treasurer on (date): _____ for a term of: _____.

7. The Session elected the Clerk of Session on (date): _____ for a term of: _____.

8. The church had a financial review (G-3.0113) with the findings reported to the session on (date): _____.

9. The Annual Statistical Report has been attached to the minutes at the end of the calendar year. YES or NO

Section II:

Please take an average month and check if the following information has been recorded in the session minutes. (month looked at: _____)



APPENDIX

- | | | | | | | |
|--|---|---|---|-----|----|----|
| 1. The meeting was opened and closed with prayer. | - | - | - | YES | or | NO |
| 2. Date, hour and place of the meeting was recorded. | - | - | - | YES | or | NO |
| 3. Name of the moderator is given. | - | - | - | YES | or | NO |
| 4. A quorum was declared. | - | - | - | YES | or | NO |
| 5. Names of those absent and excused were listed. | - | - | - | YES | or | NO |
| 6. The minutes of the last meeting were approved. | - | - | - | YES | or | NO |
| 7. All action items are recorded. | - | - | - | YES | or | NO |
| 8. Clerk and the Minister has signed the minutes. | - | - | - | YES | or | NO |

Section III:

The following items should be contained in the minutes if applicable:

1. The Session has authorized baptisms on (date): _____.
2. The Session has authorized the observance of the Lord's Supper on (dates):
_____.
3. The Session received new members (dates):
_____.
 - a. By letter of transfer on (dates):
_____.
 - b. By reaffirmation of faith on (dates):
_____.
 - c. By adult baptism on (dates):
_____.
4. The minutes contain a detailed financial report within the year. YES or NO
5. The Session took a candidate under care on (date): _____.

Section IV:

Congregational Meetings may contain the following information. Please indicate if appropriate:

1. A new pastoral relationship was established on (date): _____.
2. A pastoral relationship was dissolved on (date): _____.
3. Any matters relating to property issues such as purchase, lease, sale, were discussed and voted on (dates):
_____.

Section V:

The annual meeting of the corporation was held on (date): _____.
(This meeting can be the same as the annual meeting of the congregation.)



Section VI:

The Presbytery of Tropical Florida mandated in 2014 that session minutes be signed by both the Clerk of Session (the person taking and presenting the minutes for session approval) and the Moderator (the person who moderated the meeting) after the subsequent session meeting has approved the previous session's minutes. During the annual inspection of the churches' minutes and record books, the Stated Clerk shall note the presence or absence of both signatures on approved session minutes.

Minutes – final minutes shall be kept on acid-free paper, bound in a permanent form, numbered so that material may not be inserted at a later time. Unused spaces shall be marked through with the phrase: "Intentionally left blank". Temporary minutes may be kept in a loose-leaf form, but the signed, final form shall be the permanent record.

1. Has Per Capita been paid? - - - - - - YES or NO
If not, why not? _____.
2. Are there any loans from the Presbytery? - - - - YES or NO
Are they current? _____.
3. Has/have your Pastor(s) completed the Presbytery Boundaries Training? YES or NO
4. Has/have the Session/Trustees reviewed the adequacy of the church's insurance program? YES
or NO
5. Has any change in Terms of Call been filed with the COM? - - YES or NO
_____ Check if the church has re-done their by-laws
_____ Check if your church needs help with the re-writing of by-laws

Because each church determines the quorums for sessions and congregations, it would be advisable in the beginning of your minutes for a calendar year, to state: the quorum for a session meeting is _____ people/percentage of the session.

The quorum for a congregational meeting is _____ percentage of active members.

TO BE COMPLETED BY THE REVIEWER:

Items to be worked on for next year's review:

The minutes of _____.

Church were reviewed and approved as: - - **WITHOUT exception** **WITH exception**

Reviewer's Signature: _____ Date: _____

PTF Representative's Signature: _____ Date: _____



FINANCIALS

Presbytery of Tropical Florida
Statement of Financial Activities
January - December 2025

	01 - Per Capita Apportionment		02 - Shared Ministry		03 - Reserves		04 - Dedicated Vibrancy Funds		08 - Other Sources		TOTAL	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income												
Church Income	0		0		103,842		548,156	128,250	0		651,998	128,250
Shared Ministry	0		270,247		0				0		270,247	0
Per Capita	163,291	206,766	0		0				0		163,291	206,766
Trsf IN from Funded /	0		176,146	176,146	889,623	50,000	364,800	350,000	35,000		1,465,569	576,146
Loan Income	0		0		56,250		14		0		56,264	0
Miscellaneous	97		0		0		17,978	1,480	26,492	45,060	44,567	46,540
Investment Income	0		0		922,905		0		0		922,905	0
Vibrant Congregation:	0		0		0		15,404				15,404	0
Income	0		0		28,031	104,981			0		28,031	104,981
Total Income	163,387	206,766	446,393	176,146	2,000,651	154,981	946,352	479,730	61,492	45,060	3,618,277	1,062,683
Expense												
Vibrant Presbytery	251,688	379,648	98,495	15,050	36,046	0	22,132	65,990	0	0	408,361	460,688
Vibrant Congregation:	8,185	29,515	169,927	152,101	868,943	50,000	153,853	179,521	35,000	0	1,235,122	411,137
Vibrant Leaders	7,981	29,515	87,712	93,224	5,127		88,687	124,222	0	0	189,507	246,961
Vibrant Witness	4,789	17,709	73,004	57,784	0		39,858	53,820	0	0	117,651	129,313
Vibrant Development	3,193	11,806	132,725	119,137	7,538	1,589,580					143,455	1,720,523
Trsf OUT to Restrict	0	0	266,403		1,082,998		516,950	1,480	0	0	1,866,350	1,480
Total Expense	275,835	468,193	828,266	437,297	2,000,651	1,639,580	821,479	425,033	35,000	0	3,960,445	2,970,103
NET INCOME/LOSS	(112,448)	(261,427)	(381,873)	(261,151)	-	(1,484,599)	124,874	54,697	26,492	45,060	(342,168)	(1,907,420)

Presbytery of Tropical Florida
Statement of Financial Position
as of 12/31/2025

ASSETS		LIABILITIES	
Bank Account	298,108	Budget Balances	(342,955)
Investments		Banking for Others	2,175,487
Operating	3,206,498	Pass Through Funds	14,050
Administrative	3,546,294	Unrestricted Funds	
Miami, First	955,118	Presbytery Ministry Funds	268,671
WPB, First	851,535	Coral Gables Funds	11,326
Boynton Beach, First	57,372	Vibrancy Funds	3,335,023
Yucatan Pension Fund	156,162		3,615,020
Coral Gables Investments - Merrill Lynch	6,438,589	Leadership Council Restricted Funds	
Endowment Funds	369,615	Coral Gables Funds at Merrill Lynch	6,438,589
Loand Receivable		Leadership Council Restricted	3,580,348
Original PTF Funded	60,566		10,018,937
Financial Obligations	3,625,306	Donor Restricted Funds	29,635
Mortgages Receivable	763,628	Loans Payable	35,000
Loans Receivable - UBS	35,000	TOTAL LIABILITIES	15,545,174
TOTAL ASETS	20,363,791	EQUITY	4,818,617
		TOTAL LIABILITIES AND EQUITY	20,363,791



Presbytery of Tropical Florida
Statement of Financial Position
as of 12/31/2026

ASSETS

Bank Account	298,108
Investments - UBS	
Operating	3,206,498
Administrative	3,546,294
Miami First	955,118
First WPB	851,535
First Boynton Beach	57,372
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LIABILITIES

Budget Balances	(342,955)
Banking For Others	2,175,487
Pass Through Funds	14,050
Unrestricted Funds	
Presbytery Ministry Funds	268,671
Coral Gables Funds	11,326
Vibrancy Funds	<u>3,335,023</u>
	3,615,020
Leadership Council Restricted Funds	
Coral Gables Funds at Merrill Lynch	6,438,589
Leadership Council Restricted	<u>3,580,348</u>
	10,018,937
Donor Restricted Funds	29,635
Loans Payable	35,000

TOTAL LIABILITIES 15,545,175

EQUITY 4,818,615

TOTAL ASSETS 20,363,789.78

TOTAL LIABILITIES AND EQUITY 20,363,790



APPENDIX

**Presbytery of Tropical Florida
2026 Budget**

	Per Capita	Shared Ministry	Reserves	Dedicated Vibrancy	Other Sources	TOTAL
Income						
Total 3110000 · Church Income				184,650.00		184,650.00
Total 3150000 · Per Capita	194,554.53					194,554.53
Total 3200000 · Transfer From Funded Accounts		206,733.00	-	350,000.00		556,733.00
Total 3500000 · Miscellaneous Income				680.00	16,068.53	16,748.53
Total C1i · Income			137,188.28			137,188.28
Total Income	194,554.53	206,733.00	137,188.28	535,330.00	16,068.53	1,089,874.34
Expense						
4 · Vibrant Presbytery						
Total 41 · Vibrancy				44,964.89		44,964.89
Total 42 · Leadership Council	66,472.38	6,679.82				73,152.20
Total 43 · Committee on Ministry		6,000.00				6,000.00
Total 46 · Other Committees		4,500.00				4,500.00
Total 47 · Office Expenses	49,463.15					49,463.15
Total 48 · Personnel	190,518.26			17,967.56		208,485.81
Total 4 · Vibrant Presbytery	306,453.78	17,179.82		62,932.44		386,566.05
5 · Vibrant Congregations						
Total 51 · Vibrant Congregations		-		35,228.89		35,228.89
Total 56 · Other Committees - VC		4,000.00				4,000.00
570099 · Office Expense Allocation	25,736.32					25,736.32
Total 58 · Personnel - VC		161,316.82		71,870.22		233,187.05
Total 59 · Accounting Services				130,483.47		130,483.47
Total 5 · Vibrant Congregations	25,736.32	165,316.82		237,582.59		428,635.73
6 · Vibrant Leaders						
Total 61 · Vibrancy				44,964.89		44,964.89
Total 62 · Leadership Council		1,679.82		5,000.00		6,679.82
Total 63 · Committee on Ministry		4,100.00				4,100.00
Total 66 · Other Committees		2,500.00				2,500.00
670099 · Office Expense Allocation	18,717.33					18,717.33
Total 68 · Personnel		91,291.47		71,870.22		163,161.69
Total 6 · Vibrant Leaders	18,717.33	99,571.29		121,835.11		240,123.73
7 · Vibrant Witness						
Total 71 · Vibrancy				32,464.89		32,464.89
770099 · Office Expense Allocation	15,207.83					15,207.83
Total 78 · Personnel		63,128.53		17,967.56		81,096.08
Total 7 · Vibrant Witness	15,207.83	63,128.53		50,432.44		128,768.80
8 · Vibrant Development						
Total 51031 · Calvary Church Closed Loan			-	117,200.00		117,200.00
819000 Vibrancy Grants				32,464.89		32,464.89
870099 · Office Expense Allocation	9,358.66			-		9,358.66
Total 88 · Personnel	-	130,145.92	-	-	-	130,145.92
Total 8 · Vibrant Development	9,358.66	130,145.92	-	149,664.89	-	279,810.81
Total 880000 · Restricted Income/Expenses				680.00		680.00
Total Expense	375,473.92	475,342.38	-	623,127.47	-	1,473,943.78
Net Income	(180,919.39)	(268,609.38)	137,188.28	(87,797.47)	16,068.53	(384,069.44)



PRESBYTERY OF TROPICAL FLORIDA

Necrology Report of 2025 for Teaching & Ruling Elders

PRESBYTERY OF TROPICAL FLORIDA

- Rev. Martin N. Añorga | January 17, 2025
- Rev. Dr. Richard B. Anderson | February 11, 2025
- Rev. Edward D. Peachey | February 17, 2025
- Rev. Dr. Leslie Depenbrock | August 7, 2025
- Rev. Angel Ortiz | November 16, 2025

COMMUNITY PRESBYTERIAN CHURCH

- RE-Jane Haskin | June 2, 2025

EL CORDERO PRESBYTERIAN CHURCH

- RE-Nelia R. Senti | July 20, 2025

FIRST PRESBYTERIAN CHURCH OF BOYNTON BEACH

- RE-Arleen Van Brunt | October 29, 2025

FIRST PRESBYTERIAN CHURCH OF DELRAY BEACH

- RE-Clifford Roberson | February 20, 2025

FIRST PRESBYTERIAN CHURCH OF FT. LAUDERDALE

- RE-Bill Zeiher | March 13, 2025
- RE-Brad Botkin | May 19, 2025
- RE-Hugh Chappell, Jr. | July 30, 2025

FIRST PRESBYTERIAN CHURCH OF POMPANO BCH

- RE-John E. Kirkpatrick | September 17, 2025

GARDENS PRESBYTERIAN CHURCH

- RE-Inez Adkins | August 12, 2025

LAKESIDE PRESBYTERIAN CHURCH

- RE-Marjory Sarringar | February 26, 2025
- RE Richard Swick | Apr 3, 2025
- RE-Janice Monroe | May 4, 2025
- RE-Scott Thompson | October 24, 2025

MIAMI SHORES PRESBYTERIAN CHURCH

- RE-Bunny Swanson | January 20, 2025

MYRTLE GROVE PRESBYTERIAN CHURCH

- RE- Calvin Hurns | January 16, 2026

NEW LIFE PRESBYTERIAN CHURCH

- RE-Lelis Armella | March 18, 2025
- RE-Maria Elena Fajardo | May 26, 2025
- RE-Caridad Hernandez | June 15, 2025
- RE-Amelia Gonzalez | December 7, 2025

PLANTATION PRESBYTERIAN CHURCH

- RE-Patricia Robertson | March 20, 2025

RIVIERA PRESBYTERIAN CHURCH

- RE-Christian Mazzola | August 31, 2025

SUNSET PRESBYTERIAN CHURCH

- RE-Lorna Joan Murray | August 14, 2025

REPORTED "NONE"

- All Nations Presbyterian Church
- Ascension Peace Presbyterian Church
- Central Presbyterian Church
- Community Church (The)
- First Presbyterian Church Of Hollywood
- First Presbyterian Church Of Tequesta
- First Spanish Presbyterian Church
- Glades Presbyterian Church
- Hobe Sound Community Presbyterian Church
- New Covenant Presbyterian Church
- Peace Covenant Presbyterian Church
- Peace Presbyterian Church
- Pinecrest Presbyterian Church
- The Sanctuary Church (Second Pres)
- Sunrise Presbyterian Church

DID NOT REPORT

- First Miami Presbyterian Church
- First Presbyterian Church Of Lake Worth
- First Presbyterian Church Of Port St. Lucie
- First Presbyterian Church Of Stuart
- First Presbyterian Church Of West Palm Beach
- Goodwill Presbyterian Church
- Korean Presbyterian Church Of Miami
- Korean Presbyterian Church Of Palm Beach
- Palms West Presbyterian Church
- Trinity Presbyterian Church



ONE GREAT HOUR OF SHARING



ONE GREAT HOUR OF SHARING

What does the Lord require of you?

...to do justice

and to love kindness and to walk
humbly with your God. Micah 6:8

Responding to Christ's call to ministries of
compassion for the world's most vulnerable.



HOPKINS RESTORATION SOUTH SUDAN

PDS 11138-26-101



Text **OGHS** to **91999** to support these vital ministries, or visit pcusa.org/oghs.





2026 SKILL BUILDER

GETTING UP IN THE BALCONY

BARRIERS

- 1) Priorities
- 2) External Pressures
- 3) Internal Pressures
- 4) Decision Paralysis

HELPERS

- 1) Priority
- 2) Yes-No-Negotiate
- 3) Inner healing
- 4) Sit. Trust. Decide.

www.vibrantpresbytery.org

