



STATED ASSEMBLY DOCKET

9:00 Admission and Enrollment Opens

- All attendees must wear the nametag given to them at registration (color-coded for voting purposes).

9:30 Welcome and Opening Prayer - - - - Moderator Deborah Sadriwalla

- Welcome Guests and seating of Corresponding Members

9:35 Vibrant Presbytery - - - - - GP/SC Daris Bultena

- About “hybrid” meetings and how to seek recognition.
 - Voting will be done through Poll-Everywhere: pollEv.com/tflorida992
- Report of the General Presbyter and Stated Clerk
 - Quorum and Adoption of the Docket - - - - p. 5
 - Consent Motions - - - - pp. 3-4
 - Records Review 2025 - - - - pp. 6, 11-15

9:50 Vibrant Presbytery

- Administrative Commission for First Miami – Report - - - - p. 16
- Administrative Commission for First Lake Worth and Grace – Report - - p. 17

10:00 Vibrant Together - - - - - GP/SC Daris Bultena

- The Wisdom of the Fig Tree
- Where is our life together bearing fruit?

10:20 Vibrant Congregations

- Where is your church being called to stretch?
- Where needs to be pruned?

10:55 Vibrant Witness

- Cultivating the vision of the Gardener

11:25 New Business - - - - - Moderator Deborah Sadriwalla

11:30 Adjournment - - - - - Moderator Deborah Sadriwalla



THE BUSINESS OF THE PRESBYTERY

GROUND RULES FOR PRESBYTERY MEETINGS:

- The Consent Motion contains all administrative motions thought to be non-controversial. Any voting person may ask to have any item pulled for separate discussion and vote during New Business.
 - The Report and Information sections are for information only and will not be presented on the floor.
 - All new business must be in writing and presented to the Stated Clerk 24 hours prior to the convening of the Presbytery Assembly by emailing dbultena@vibrantpresbytery.org.
 - Any person addressing the Presbytery must first be recognized by the moderator.
 - A person wishing to speak to a motion cannot speak a second time until others who wish to speak have spoken the first time.
 - Speakers during floor debate will be limited to three minutes.
-

**The Presbytery of Tropical Florida
engages, equips, and encourages
Vibrant Christ-centered communities
to build relationships, have spiritual depth, and be missional.
Through leadership development, disciple making,
vital worship, reconciliation, and clarity of identity,
we are Vibrant Together.**



CONSENT MOTIONS

Recommendations of the Stated Clerk:

1. **THAT the commission to ordain Candidate Nathanael Hood be dismissed with thanks, the ordination having taken place on October 5, 2025, at First PC, Delray Beach, FL.**
2. **THAT the commission to ordain Candidate Michale Mahan be dismissed with thanks, the ordination having taken place on October 12, 2025, at Planation PC, Plantation, FL.**

Recommendation of the Committee on Nomination and Committee on Representation

3. **THAT the following nominations be approved as presented.**

LEADERSHIP COUNCIL

- | | | |
|--|----------------------|------------------------|
| • David Massey (TE-Retired) | Treasurer | Region 2 |
| • Nic Merchant (TE-First-Fort Lauderdale) | 2026 Moderator | Region 2 |
| • Nancy Fine (RE-First-Delray Beach) | 2026 Moderator Elect | Region 2 |
| • Danny Morales (TE-New Covenant PC) | Member at Large | Region 3, Term 1, 2028 |
| • Dwayne Black Jr. (TE-Sanctuary PC) | Member at Large | Region 2, Term 1, 2028 |

COMMITTEE ON MINISTRY

- | | | |
|--|--------------|------------------------|
| • Fran Thew (RE-Lakeside PC) | Member | Region 1, Term 1, 2028 |
| • Emily Sloan (RE-First-Tequesta) | Region Chair | Region 1 |
| • Mary-Alice Denny (RE-First-Fort Lauderdale) | Member | Region 2, Term 1, 2026 |
| • Tricia Young (TE-Chaplain) | Member | Region 2, Term 1, 2026 |
| • Kimberly Chun (RE-Korean Miami) | Member | Region 2, Term 2, 2028 |
| • Mike Mahan (TE-Plantation PC) | Member | Region 2, Term 1, 2028 |
| • Jesus Sanchez Reyes (RE-First Spanish PC) | Member | Region 3, Term 1, 2027 |
| • Stuart Lones Jr. (RE-Pinecrest PC) | Member | Region 3, Term 1, 2028 |

COMMITTEE ON NOMINATIONS / REPRESENTATION

- | | | |
|---|--------|------------------------|
| • Barbara Hollowell (RE-First-Fort Lauderdale) | Member | Region 2, Term 1, 2028 |
|---|--------|------------------------|

COMMITTEE ON PREPARATION FOR MINISTRY

- | | | |
|------------------------------------|--------------|------------------------|
| • David Massey (TE-Retired) | Member/Chair | Region 2, Term 2, 2028 |
|------------------------------------|--------------|------------------------|

CORAL GABLES FUND

- | | | |
|--|--------|------------------------|
| • Dee Grachek (TE-First-Stuart) | Member | Region 1, Term 1, 2028 |
|--|--------|------------------------|

FINANCIAL MANAGEMENT COMMITTEE

- | | | |
|---|--------------|------------------------|
| • Nancy Fine (RE-First-Delray Beach) | Member | Region 2, Term 2, 2028 |
| • Dee Grachek (TE-First-Stuart) | Member/Chair | Region 1, Term 1 2028 |

HUMAN RESOURCES COMMITTEE

- | | | |
|---|--------------|------------------------|
| • David Kinchen (RE-Miami Shores PC) | Member | Region 3, Term 1, 2027 |
| • Kim Robles (TE-Pinecrest PC) | Member/Chair | Region 3, Term 2, 2028 |



PERMANENT JUDICIAL COMMISSION

- **David Massey** (TE-Retired) Member/Chair Region 2, 2031

COMMISSIONERS TO THE 227th GENERAL ASSEMBLY

- **Nic Merchant** (TE-First-Fort Lauderdale) 2026 Moderator Region 2
- **Nancy Fine** (RE-First-Delray Beach) 2026 Moderator Elect Region 2

----- *End of Consent Motions* -----



MOTIONS

Recommendations of the Stated Clerk:

4. **THAT the docket be approved as presented.**
5. **THAT the consent motions be approved as presented.**

----- *End of Motions* -----



REPORTS

Report of the General Presbyter and Stated Clerk:

- That during 2025, the Session Records Review of 2024 minutes and materials is being conducted by the following method: Send the Stated Clerk a digital copy of your minutes along with the completed Session Minute Review Checklist [See Appendix, pp. 11-12] and the Session Minutes Review Form [See Appendix, pp. 13-15]. Once your minutes have been reviewed you will receive an acknowledgement sheet that can be inserted into your Session Minute book. The records review will be conducted by Presbytery representatives, so please remit your digitized records, and completed checklist and reviewer forms. Scanned PDF copies of all documents are preferred (not photographed pages).
- Those churches having completed their 2025 records review of 2024 minutes are: All Nations PC, Central PC, First PC-Fort Lauderdale, First PC-Pompano Beach, First PC-Stuart, First PC-Tequesta, First Spanish PC, Gardens PC, Glades PC, Miami Shores PC, Myrtle Grove PC, New Covenant PC, Peace PC, and Pinecrest PC.

SESSIONS ARE REMINDED THAT SUBMITTING RECORDS FOR REVIEW IS A CONSTITUTIONAL REQUIREMENT. ALL SESSIONS MUST COMPLETE THE 2025 RECORDS REVIEW.

- 2026 Presbytery Assembly Dates are February 14, May 16, August 22, and November 14.
- Not-Your-Average Boundaries Training is scheduled for Monday, November 17, 2025, at First-Pompano Beach, from 10:00 am-5:00 pm, led by LeaderWise. This training is for ministers – those who are not attending and are no longer compliant, will need to complete Safe Gatherings by this date. Please note: THIS IS A REQUIREMENT UNDER THE CONSTITUTION AND SHOULD NOT BE SEEN AS AN OPTIONAL EVENT. Sessions, please encourage your minister to participate!
- The 2026 Presbytery Assembly on February 14 will take place at the Vibrancy Center, located at 3950 Coconut Creek Parkway, Coconut Creek, FL 33066.
- Minister members are reminded that they should complete the Call to Health as offered by the Board of Pensions in order to experience a reduced deductible in 2026. That due date is November 7, 2026.

Report of the Leadership Council:

- APPROVED the Leadership Council minutes for July 23, 2025.
- APPROVED the Presbytery Assembly minutes for August 23, 2025.
- APPROVED that the Presbytery Assembly for November 2025 will be hybrid, via zoom and in-person at First, Fort Lauderdale.
- APPROVED the Leadership Council minutes for September 24, 2025.
- APPROVED the 2026 Assembly Dates for February 14, May 16, August 22, and November 14.
- APPROVED the Not-Your-Average Boundaries Training on Monday, November 17, 2025, at First-Pompano Beach, led by LeaderWise for all PTF Ministers.



- APPROVED that the General Presbyter and Stated Clerk Bultena be allowed to file a formal letter of concern with reference to the PCUSA Permanent Judicial Commission for their lack of responsiveness regarding the appeal of Marissa Leach and her failure to meet the required deadlines as per the Constitution.

Report of the Leadership Council Acting as the Presbytery Board of Trustees:

- APPROVED the lease extension between the Community Presbyterian Church of Deerfield Beach, Inc., the Presbytery of Tropical Florida, and Steeple on the Beach Montessori School, LLC., a Florida for-profit corporation, expiring on May 31, 2026.
- APPROVED the lease between Riviera Presbyterian Church of Miami, Inc. and The Melissa Institute for Violence Prevention & Treatment, a Florida not-for-profit corporation, expiring on August 31, 2026.
- APPROVED the lease between Riviera Presbyterian Church of Miami, Inc., and Embroiders Guild of America, Biscayne Chapter, a Not-for-Profit corporation, expiring on December 31, 2025.
- DISAPPROVED the lease between Riviera Presbyterian Church of Miami, Inc. and Miami Sound Space, LLC, a Florida for-profit corporation. Further, APPROVED that the lease be referred back to the church and be brought in order, inclusive of an expiration date. *[The lease commenced on 10/31/2023 with no expiration date. It is recommended by the Stated Clerk that the church bring a lease with a starting and ending date.]*
- APPROVED the lease between Riviera Presbyterian Church of Miami, Inc. and Step by Step, LLC, a Florida for-profit corporation, expiring on August 8, 2025.
- APPROVED the lease between Riviera Presbyterian Church of Miami, Inc. and YES Institute, a Florida not-for-profit corporation, expiring on December 31, 2025.
- APPROVED the lease between Riviera Presbyterian Church of Miami, Inc. and Sprint Spectrum Realty Company, LLC, a Delaware Limited Liability for-profit corporation, expiring May 18, 2030, with an automatic five-year renewal.
- APPROVED the lease between Riviera Presbyterian Church of Miami, Inc. and *Asociacion De Orquideologia De America, Inc.*, a not-for-profit corporation, expiring on December 31, 2025.
- APPROVED the lease between Goodwill Presbyterian Church, Inc., the Presbytery of Tropical Florida, and ZOE LIFE Creative Arts Academy, a not-for-profit corporation, expiring July 31, 2026; as the way be clear.
- APPROVED the lease extension between Gardens Presbyterian Church, Inc., the Presbytery of Tropical Florida, and Transformation Palm Beach County, a Florida not-for-profit corporation, expiring on December 31, 2025.
- APPROVED that the General Presbyter and Stated Clerk Bultena be allowed to offer a line of credit to Trinity PC for needed tree removal.

Report of the Committee on Ministry:

- APPROVED the August 14, 2025, COM Minutes as presented.
- RECEIVED the updated October 2, 2025, Regional Charts as information.



- RECEIVED the updated Presbytery Assembly Attendance Report as information.
- APPROVED that the MDP for the shared pastoral leadership position between Community LBTS and Community DFB as presented, pending both session's approvals.
- APPROVED that the Stated Clerk be authorized to transfer Rev. Dr. Greg Rapier to North Central California Presbytery.
- APPROVED that COM consult with the session of First PC Delray Beach on needs for pastoral services.
- RECEIVED the Dissolution Agreement and Covenant of Closure between First PC of Delray Beach and the Rev. Dr. Greg Rapier, as the way be clear.

Report of the Committee on Ministry Acting as the Presbytery:

- APPROVED that the Terms of Covenant between First PC West Palm Beach and the Rev. Sung Joo as Bridge Pastor, expiring March 30, 2026.
- APPROVED the appointment of the following as the Commission for Candidate Michael Mahan's Ordination Service on October 12, 2025: RE-Deborah Sadriwalla (Community LBTS, Moderator), Rev. Dr. Daris Bultena (GP/SC), Rev. Dr. David Massey (Retired), Rev. Dr. Chris Benek (First Miami PC), RE-Becky Rountree (Plantation PC), and Rev. Willy Figueredo (First PC Tequesta).
- APPROVED that Michael Mahan be appointed Moderator of the Session for Plantation PC following his ordination on October 12, 2025.
- APPROVED that the pastoral relationship with Rev. Dr. Greg Rapier and First Presbyterian Church of Delray Beach be dissolved October 19, 2025, that he may take up the call of Westminster Presbyterian Church of Sacramento, CA.
- APPROVED that the Terms of Covenant extension between the Sanctuary Church and the Rev. Dwayne Black Jr. as Stated Supply Pastor, expiring December 31, 2026.
- APPROVED that the Terms of Covenant extension between First Spanish PC and the Rev. Angel Ortiz as Transitional Pastor, expiring October 14, 2026.
- APPROVED that the Terms of Covenant extension revision between New Covenant PC and the Rev. Danny Morales as Temporary Supply Pastor, expiring September 30, 2026.
- APPROVED the Moderators for churches without installed pastor, and those with special circumstances.

| | | |
|---------|---------------------------------|--|
| NORTH | First PC, Boynton Beach | Amalie Ash (Temporary Pastor) |
| | First PC, Lake Worth | Paul Bayerl (<i>Administrative Commission</i>) |
| | First PC, West Palm Beach | Tim Roberts (ART-Moderator) |
| | Goodwill PC, Ft. Pierce | Ronald Evans (Stated Supply Pastor) |
| | Living Faith, Port St. Lucie | Roger Verse (Transitional Pastor) |
| | Peace PC, Stuart | Lonnie Darnell (Transitional Pastor) |
| CENTRAL | Ascension Peace PC, Lauderhill | Dwayne Black Jr. (Moderator) |
| | Community PC, Deerfield Beach | Geoff McLean (Moderator) |
| | Community Lauderdale-by-the-Sea | Geoff McLean (Moderator) |



| | | |
|-------|--|---|
| | Glades PC, Boca Raton Plantation PC, Plantation Sanctuary PC, Fort Lauderdale | Geoff McLean (Moderator) Mike Mahan (Moderator after October 12) Dwayne Black Jr. (Stated Supply Pastor) |
| SOUTH | All Nations PC, N. Miami Beach First Miami PC, Miami First Spanish, Miami Miami Shores PC, Miami Shores New Covenant PC, Miami Peace Covenant PC, Key West Pinecrest PC, Miami Riviera PC, Miami Sunrise PC, Miami Trinity PC, Key West | Danny Morales (Moderator) Dee Grachek (<i>Administrative Commission</i>) Angel Ortiz (Transitional Pastor) Valdir Franca (Moderator) Danny Morales (Temporary Supply) Victoria Isaacs/Robert Ward (Designated Co-Pastors) Kim Robles (Designated Pastor) Melanie Marsh (Transitional Pastor) Yosneis Fleitas (Transitional Pastor) Victoria Isaacs/Robert Ward (Moderators) |

Report of the Committee on Preparation for Ministry:

- Approved the CPM meeting minutes for July 15, 2025, as presented.
- APPROVED that the Rev. Michael Mahan no longer be Under Care, having been ordained and having become a member of the Presbytery of Tropical Florida on October 12, 2025.
- APPROVED that the Rev. Nathanael Hood no longer be Under Care, having been ordained on October 5, 2025, and henceforth transferred to the Presbytery of Northern Kansas.
- APPROVED that CPM invite a meeting with the Rev. Heidi Arencibia to reach clarity on expectations and boundaries for inquirers and candidates, including persons who have previously been ordained by other bodies.

----- End of Reports -----



INFORMATION

From the Planning Team for Today's Assembly:

We will be using Mutual Invitation during the breakout discussion portion of the meeting.

The Principles of Mutual Invitation:

- Speakers will limit their response to one (1) minute or less.
- The first person to share will be the person whose first name begins with "A" or is closest to "A" in the alphabet.
- After that person has spoken, he or she then invites another to share. Whoever you invite does not need to be the person next to you.
- After the next person has spoken, that person is given the privilege to invite another to share.
- If you have something to say but are not ready yet, say "pass for now," and then invite someone else to share. You will be invited again later.
- If you don't want to say anything, simply say "pass" and proceed to invite another to share.
- We will do this until everyone has been invited.
- All are invited to listen but not to respond to someone's sharing immediately (no cross talk is permitted).
- After everyone has shared, that is the appropriate time for clarifying questions or comments.
- Each group will need to observe self-regulation to achieve the principles of Mutual Invitation.

Each group should select a recorder to take notes, and someone who will report back to the Presbytery Assembly. Send your notes to Sandra@vibrantpresbytery.org.



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

Church Name: _____ Year (of minutes to review): _____

NEEDS TO HAPPEN AT EACH MEETING

- ☐ Date, Time, Place, Moderator's name is clear at beginning of each set of minutes
- ☐ Attendees, Excused, and Absent Names are recorded.
- ☐ Others present are noted and duration of their stay.
- ☐ The presence of a quorum is noted.
- ☐ Meetings are opened with prayer.
- ☐ Meetings are closed with prayer.
- ☐ Motions are clearly defined, and the action recorded (passed, referred, tabled)

***** YEARLY ITEMS**

- ☐ Statement of composition of session and how it corresponds to composition of the congregation (G10.0301) at least annually
- ☐ Meetings of session are at least quarterly
- ☐ Record of training of elected officers by session
- ☐ Record of examination of elected officers by session
- ☐ Record of election of clerk of session and length of term
- ☐ Record of annual election of treasurer by the session
- ☐ Record of full financial review annually
- ☐ Record of approving the curriculum used in education programs
- ☐ Selection of members of the nominating committee by the congregation in an amount greater than the 2 elders from the session and a possible deacon
- ☐ Annual review of the adequacy of the pastor(s) compensation by the congregation



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW CHECK LIST

*** Clerk of Session put a stickie in the minute book noting this item for quick reference.

***** AS NEEDED**

- ☐ Record of commissioner to presbytery reports
- ☐ Record of review of work of organizations in the church
- ☐ Record of setting the times of worship and the celebration of the Sacraments
- ☐ Record of calling congregational meetings with sufficient notice (G-1.0502)
- ☐ Minutes of the congregational meetings

ROLLS AND REGISTER

- ☐ Baptized members roll
- ☐ Active members roll
- ☐ Inactive members roll
- ☐ Affiliate members roll
- ☐ Roll of elders with dates of ordination, terms of service
- ☐ Roll of deacons with dates of ordinations, terms of service
- ☐ *** Can the rolls be easily reconciled with the minutes that record an action concerning a member.

_____ Approved _____ Approved with Exception _____ Not Approved

Reviewer's Name: _____ Date: _____



PRESBYTERY OF TROPICAL FLORIDA
SESSION MINUTE REVIEW FORM

Church Name: _____ Year (of minutes to review): _____

The spirit of this form is to try and capture what this presbytery feels is essential to include in a church's minutes in order to ensure transparency and good order.

Section I:

1. Each congregation is to maintain the membership rolls (active, affiliate, baptized), deaths, pastors, elders, deacons (if applicable). This register of the rolls of the church was updated on (date): _____.

2. The Annual Meeting of the Congregation was held on (date): _____.

At this meeting, the following transpired:

- a. Review Terms of Call for pastor - - - - YES or NO
- b. Elected members of the Nominating Committee - - YES or NO
- c. Elected new elders and deacons (if applicable) - - YES or NO

If the election of the Nominating Committee or new elders did not occur at the annual meeting, please indicate below when this occurred (date): _____.

3. New officers were examined by the Session on (date): _____.

4. New officers were ordained/installed during worship on (date): _____.

5. The Session established the annual budget on (date): _____ (Please attach a copy of the budget in your minutes.)

6. The Session elected the treasurer on (date): _____ for a term of: _____.

7. The Session elected the Clerk of Session on (date): _____ for a term of: _____.

8. The church had a financial review (G-3.0113) with the findings reported to the session on (date): _____.

9. The Annual Statistical Report has been attached to the minutes at the end of the calendar year. YES or NO

Section II:

Please take an average month and check if the following information has been recorded in the session minutes. (month looked at: _____)



- | | | | | | | |
|--|---|---|---|-----|----|----|
| 1. The meeting was opened and closed with prayer. | - | - | - | YES | or | NO |
| 2. Date, hour and place of the meeting was recorded. | - | - | - | YES | or | NO |
| 3. Name of the moderator is given. | - | - | - | YES | or | NO |
| 4. A quorum was declared. | - | - | - | YES | or | NO |
| 5. Names of those absent and excused were listed. | - | - | - | YES | or | NO |
| 6. The minutes of the last meeting were approved. | - | - | - | YES | or | NO |
| 7. All action items are recorded. | - | - | - | YES | or | NO |
| 8. Clerk and the Minister has signed the minutes. | - | - | - | YES | or | NO |

Section III:

The following items should be contained in the minutes if applicable:

1. The Session has authorized baptisms on (date): _____.
2. The Session has authorized the observance of the Lord's Supper on (dates):
_____.
3. The Session received new members (dates):
_____.
 - a. By letter of transfer on (dates):
_____.
 - b. By reaffirmation of faith on (dates):
_____.
 - c. By adult baptism on (dates):
_____.
4. The minutes contain a detailed financial report within the year. YES or NO
5. The Session took a candidate under care on (date): _____.

Section IV:

Congregational Meetings may contain the following information. Please indicate if appropriate:

1. A new pastoral relationship was established on (date): _____.
2. A pastoral relationship was dissolved on (date): _____.
3. Any matters relating to property issues such as purchase, lease, sale, were discussed and voted on (dates):
_____.

Section V:

The annual meeting of the corporation was held on (date): _____.
(This meeting can be the same as the annual meeting of the congregation.)



Section VI:

The Presbytery of Tropical Florida mandated in 2014 that session minutes be signed by both the Clerk of Session (the person taking and presenting the minutes for session approval) and the Moderator (the person who moderated the meeting) after the subsequent session meeting has approved the previous session's minutes. During the annual inspection of the churches' minutes and record books, the Stated Clerk shall note the presence or absence of both signatures on approved session minutes.

Minutes – final minutes shall be kept on acid-free paper, bound in a permanent form, numbered so that material may not be inserted at a later time. Unused spaces shall be marked through with the phrase: "Intentionally left blank". Temporary minutes may be kept in a loose-leaf form, but the signed, final form shall be the permanent record.

1. Has Per Capita been paid? - - - - - - YES or NO
If not, why not? _____.
2. Are there any loans from the Presbytery? - - - - YES or NO
Are they current? _____.
3. Has/have your Pastor(s) completed the Presbytery Boundaries Training? YES or NO
4. Has/have the Session/Trustees reviewed the adequacy of the church's insurance program? YES
or NO
5. Has any change in Terms of Call been filed with the COM? - - YES or NO
_____ Check if the church has re-done their by-laws
_____ Check if your church needs help with the re-writing of by-laws

Because each church determines the quorums for sessions and congregations, it would be advisable in the beginning of your minutes for a calendar year, to state: the quorum for a session meeting is _____ people/percentage of the session.

The quorum for a congregational meeting is _____ percentage of active members.

TO BE COMPLETED BY THE REVIEWER:

Items to be worked on for next year's review:

The minutes of _____.

Church were reviewed and approved as: - - **WITHOUT exception** **WITH exception**

Reviewer's Signature: _____ Date: _____

PTF Representative's Signature: _____ Date: _____



ADMINISTRATIVE COMMISSION REPORT

First Miami Presbyterian Church

The Presbytery of Tropical Florida formed the Administrative Commission for the First Miami Presbyterian Church at its meeting on August 24, 2019. The mandate of the Administrative Commission was as follows:

... grant that commission the power to assume original jurisdiction and all other necessary powers to consider and conclude matters related to the taxable status of the church, the on-going tax lien, the on-going accrual of ad valorem tax, the school, and any other matters of disorder or discord. The commission shall have the power to initiate or resolve any pending or future litigation...

After careful and prayerful consideration of the mandate given to us, and taking into account the authority, roles, and responsibilities entrusted to it by the presbytery, the Administrative Commission spent most of the past year addressing legal issues related to the development of the property and rebuilding a foundation for ministry. The main goal was to clear the way for the church to move forward and refocus on its ministry. The Commission represented the church at the City Commission when neighbors did everything they could legally to block First Miami's development. These legal challenges occupied most of the Administrative Commission's attention.

First Miami redeveloped the Flagler Chapel to serve its community now and to be able to serve its members both now and in the future. This includes adding a new weekday service and using the chapel as a fellowship hall during its development, which is hopefully set to begin in 2026. The church also welcomed new members, celebrated the baptism of infants, engaged in communal Bible study, expanded its worship offerings with an additional weekday service, created a new and lively youth program, introduced a new mothers' program and a young adult program, and praised God through song with an extra classical worship service. First Miami also extended its outreach to those in need and aimed to deepen its love for Jesus Christ and for one another. During this period, as the influence of the pandemic waned, First Miami even launched a cleanup program for the community immediately surrounding the area.

The Administrative Commission is actively working on creating precise job descriptions for the church's various committees and all positions, whether held by employees or volunteers. A new internship program is being developed in partnership with The University of Miami to support Children's Ministry. Additionally, a thorough review and restructuring of the Policies & Procedures manual is in progress, with plans to include the new job descriptions. Once this process is finished, a copy will be shared with the congregation for formal approval.

Knowing that part of our calling as Presbyterians is to pursue reconciliation in the world, we dedicate ourselves to these issues of faith and life and look forward to the day when we can fully celebrate the diversity that makes up the Body of Christ. All glory and honor be to God!

In Christ,

Rev. Dee A. H. Grachek, Chair



ADMINISTRATIVE COMMISSION REPORT

Grace Presbyterian Church First Presbyterian Church of Lake Worth

Grace Presbyterian Church of Lantana

With the dissolution of the Grace Presbyterian Church of Lantana by the Presbytery in November of 2024 the commission set to work out the details of that action. A legal agreement was reached with the Faith Family church to vacate the property on or before June 30, 2025. Prior to that date, the Presbytery filed an action to quiet title in keeping with the Administrative Commission's work to transfer the property from the former church to the Presbytery. In a counter claim, the former corporate officers of Grace, filed a civil lawsuit seeking control despite the Trust Clause Provision of the Book of Order (G-4.0203). This action is also counter the G-4.0205 which specifies that all property of a dissolved congregation reverts to the Presbytery. Further, the former officers negated the AC's filing of new corporate officers with the state. They also entered a new lease with Faith Family, representing themselves as those who have legal right to the property.

While the civil legal actions were filed Elder Marissa Leach filed a complaint with the Synod of the South Atlantic seeking an overturning of the decision to dissolve Grace by the Presbytery. This case was dismissed by the Synod PJC based on an inappropriate filing of the action. The Elder Leach then appealed this decision to the GA PJC. The AC provided any and all support and information to the Committee of Council for this appeal. Prior to any hearing Elder Leach failed to submit briefs in a timely manner. It is anticipated that the Presbytery should receive notice of its dismissal in the near future.

First Presbyterian Church of Lake Worth

The Administrative Commission has sought to support and guide the congregation of First Lake Worth. Together with the members of the church and the Administrative Assistant the AC has maintained regular worship led by PC(USA) Ministers or First LW elders.

The church maintains its food program with support of the members, friends and part time food program administrator. This program had some early fear and interaction with Immigrations and Customs Enforcement. AC members and Presbytery staff stepped in to help support and strengthen the ministry.

The AC continues to manage the finances of the church. All financial approvals and signatures are provided by AC members. Currently, the AC members are working with the Administrative Assistant to establish online payments.

Membership, financial and building concerns abound at First Presbyterian Church of Lake Worth. With a dwindling and aging membership, the church lacks the resources to maintain the building and worship attendance is quite small. The next phase of work for the AC and members of Lake Worth is to identify what the future of the congregation is and how to maintain a witness in this wonderful community.